



## Hazard Identification

This document is designed to assist schools and groups in writing their own risk assessment for a visit to Hardwick Park. **This form is not a comprehensive assessment and we strongly recommend that schools/ groups make a pre-visit to carry out their own.**

<i>Location</i>	<i>Activity</i>	<i>Hazard</i>	<i>Control Measures</i>
<b>Car Park</b>	- Alighting from coaches	- Slips, trips, falls and moving traffic	- Teacher supervision - Coaches should park and drop off in designated coach bays. - Groups should use the pedestrian access route and not walk through car parks.
<b>Bridges and Footpaths</b>	- Following way marked routes - Education Trails	- Slips, trips and falls on uneven surfaces - Falling into the lakes/ ponds - Children walking away from the group - site traffic ie. Deliveries or Ranger vehicles	- Warning of potential hazards from park staff. - Children should be told to move sensibly. - Children should remain near their adult at all times. - Teacher/ leader supervision - Stand still on path or road when
<b>Lakes and Ponds</b>		- Park walks - Pond dipping activities	- Warning of hazards to park staff. -Teacher supervision - Limited number of pupils at the water at one time. - Gloves recommended for broken skin.



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Location	Activity	Hazard	Control Measures
<b>Visitor Centre</b>	<ul style="list-style-type: none"> <li>- Walking around the Visitor centre</li> <li>- Self guided visits to the exhibition</li> <li>- Visiting shop or cafe</li> </ul>	<ul style="list-style-type: none"> <li>- Slips, trips, falls</li> <li>- Crowding/ pushing</li> <li>- Finger trapping in doors and exhibition drawers.</li> <li>- Walking into objects</li> <li>- Slipping on wet decking</li> </ul>	<ul style="list-style-type: none"> <li>- Teacher supervision</li> <li>- Warning signs spillage/use of mop</li> <li>- Children should be advised to move sensibly</li> <li>- Children to be organised into small groups to enter.</li> </ul>
<b>Park</b>	<ul style="list-style-type: none"> <li>- Craft activities</li> <li>- Activity Trails</li> <li>- Following way marked routes</li> </ul>	<ul style="list-style-type: none"> <li>- Slips, trips and falls on uneven ground</li> <li>- Injury from equipment used</li> <li>- Allergic reaction to nuts/plants</li> <li>- Seeds/berries and fungi, danger of ingestion and poisoning</li> <li>- Stings and pricks from nettles and other plants.</li> <li>- Behaviour of other visitors</li> <li>- Bites and nips from dogs, wildfowl and other animals.</li> <li>- Dog faeces</li> </ul>	<ul style="list-style-type: none"> <li>- Warning of potential hazards from park staff.</li> <li>- Children should be told to move sensibly.</li> <li>- Children should remain near their adult at all times.</li> <li>- Teacher/ leader supervision</li> <li>- Stand still on path or road when traffic approaches.</li> </ul>
<b>Education Room and Yurt</b>	<ul style="list-style-type: none"> <li>- Indoor object handling</li> <li>- Craft activities</li> </ul>	<ul style="list-style-type: none"> <li>- Falling/ overbalance on chairs</li> <li>- Injury from equipment used</li> <li>- Injury for falling objects out of cupboards.</li> <li>- Finger trap</li> <li>- Injury from crowding/ pushing</li> </ul>	<ul style="list-style-type: none"> <li>- Teacher supervision</li> <li>- Warning signs—spillage/ use of mop</li> <li>- Clear instruction from park staff</li> <li>- Cupboards to be opened by park staff.</li> <li>- Children should be advised to move sensibly.</li> <li>- Manage entry to rooms to avoid congestion.</li> </ul>

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