

Application for a Blue Badge Parking Permit Organisational Badge

Durham County Council
Transformation and Partnerships
Blue Badge Team
PO Box 115
Green Lane, Spennymoor
County Durham, DL16 9BX



Tel: 03000 269 425

Email: Bluebadgescheme@durham.gov.uk

To Be Completed By Durham County Council Residents Only

Please read the information below and complete all appropriate sections of this form carefully. Incomplete applications will be returned and missing information may delay the issue of a Blue Badge.

Organisational Applications:

An 'organisation' is defined in legislation as meaning an organisation concerned with the care of disabled persons to which a disabled person's badge may be issued.

Organisational badges will therefore only be issued to an organisation which:

- cares for and transports disabled people who would meet one or more of the eligibility criteria for an individual Blue Badge; and
- Has a clear need for an organisational badge rather than using the individual Blue Badges of people it is transporting.

Organisational badges should only be used when transporting disabled people in their care who meet one or more of the eligibility criteria for a badge – and must not be used for the employee's benefit when they are carrying out other business on behalf of the organisation. It is unlikely that taxi or private hire operators and community transport operators would be eligible for an organisational Blue Badge as they are not usually concerned with the care of disabled people who would meet one or more of the eligibility criteria for a badge.

Application type: (Please tick)	New Application	Renewal Application- (provide details below)
Old Badge Numbers:		Expiry Date (s):

Part A: Information About The Organisation

Name of Organsiaion:		Main Contact or Manager:	
Currnet Address:			
Town:		Post Code:	
Email:		Tel:	

Part B: Eligibility				
1.	Does the organisation care for disabled people who would themselves qualify for an individual Blue Badge?	Yes		No
2.	If yes, please give details of the nature of this care:			
3.	As part of that care, does the organisation provide them with transport?	Yes		No
4.	How many disabled people are in the care of your organisation	Number:		
5.	How many of these people already have a Blue Badge as individuals	Number:		
6.	How many of these people do you estimate would be eligible to receive a blue badge if they applied as individuals?	Number		
7.	Please describe why the organisation is applying for a Blue Badge and the types of trips it will be used for:			

Part C: Vehicle Details				
Please give details of the types of vehicles in which you wish to use the Blue Badge and how often they are used to transport disabled people				
Type of Vehicle:		Vehicle registration :	Frequency of use per week:	
1.	Are any of the vehicles licensed under the Disabled Passenger Vehicle (DPV) taxation class?	Yes		No
2.	If yes, please give details and attach a photocopy of the tax disc or confirmation letter / e-mail from DVLA to this application:			
3.	Please provide a copy of the Organisational Logo which will be displayed on your Badge if approved.			

Part C: Vehicle Details

4.	How many Blue Badges are you applying for?	Number:	
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Part D: Declaration To Be Signed By The Macmillan Nurse Or Welfare Rights Officer

- I confirm that to the best of my knowledge, the details I have provided are complete and accurate. I realise that you may take action against me if I have provided false information in this application form.
- I understand that I must promptly inform Durham County Council of any changes that may affect the organisations entitlement to a badge.
- I confirm that I am authorised to represent the organisation and that the organisation is concerned with the care of disabled people.
- I understand that, if the application is successful, the badge(s) must only be used when transporting disabled people and that the organisation must use the badge(s) in accordance with the rules of the scheme.

Data Protection

All documents relating to this application will be dealt with in line with the Data Protection Act 2018 and may be shared within the local authority, with other local authorities, the police and parking enforcement officers to detect and prevent fraud. Any medical information supplied to support this application is deemed, under the Data Protection Act, to be "special category data" and will only be disclosed to third parties as necessary for the operation and administration of the Blue Badge scheme, and to other Government Departments or agencies, to validate proof of entitlement or as otherwise required by law. Personal information processed by the Council will be handled in accordance with the Council's privacy statement, which can be accessed at <http://www.durham.gov.uk/media/13508/Corporate-privacy-statement/pdf/DCCCorporatePrivacyStatement.pdf?m=636669124973630000>. The Adult and Health Services, Blue Badge privacy notice provides more specific information on the data collected and how it is handled, a copy of which can be accessed at <http://www.durham.gov.uk/media/24776/Privacy-notice-blue-badges/pdf/PrivacyNotice-BlueBadge.pdf?m=636634619598800000>. If you have any concerns about how your data is handled, please contact either the Data Protection Officer at DPO@durham.gov.uk or the Information Commissioner's Office casework@ico.org.uk

If your application is approved, a fee of £10 will be charged for your Blue Badge. Details of how to make this payment will be provided in the letter we send you, confirming that your application has been approved.

Signed:	Print Name and post title:	Date:
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If you require this form in an alternative version we can provide it in other languages, large print, Braille or CD. Please contact us on 03000 269 425 and let us know which format you require.

Post completed applications to:

Durham County Council,
Transformation and Partnerships,
Blue Badge Team,
PO Box 115,
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DL16 9BX.

Please Ensure That The Correct Amount Of Postage Is Applied As It Is Likely To Be More Than A Standard 1st Or 2nd Class Stamp

or Email completed applications to: Bluebadgescheme@durham.gov.uk