



# **The COUNTY COUNCIL OF DURHAM Permit Scheme**

For Road and Street Works

Fee Structure

## **Fee Structure**

The Permit Scheme Regulations 2007 (as amended) (Regulation 30) allows THE COUNTY COUNCIL OF DURHAM (The Permit Authority) to charge statutory undertakers a permit fee to review and issue a permit and a variation if applicable, proportionate to the cost to The Permit Authority for administering that permit.

Where a variation to a permit moves the activity into a higher category the promoter will be required to pay the difference in value between the two categories in addition to the variation fee.

## **Exemptions**

- Fees are not applied to a permit submitted in pursuant of works for roads purposes; or
- Works undertaken on behalf of the local fire service to maintain a fire hydrant; or
- Where the Authority has failed to respond to a permit application within regulatory timescales (a Deemed permit); or
- Where a promoter cancels a submitted permit before The Permit Authority has granted it; or
- Where a permit variation has been initiated by The Permit Authority; or
- Where a permit has been revoked through no fault of the promoter.

## **Discounts**

- Where several permit applications for works that are of part of the same project but which are carried out on more than one street and are submitted at the same time; or
- Where several promoters are working within the same site submit applications at the same time and designate the permit as collaborative working; or
- Where works are undertaken wholly outside of traffic sensitive times on Traffic Sensitive Streets; or
- A discount may be applied where it is demonstrated that an activity provides significant economic benefit to the local community or the council. These will be determined on an ad-hoc basis at the sole discretion of The Permit Authority

## **Option to waive or reduce fees**

The Permit Authority retains the right to waive or reduce fees at its sole discretion.

## **Review of fees**

The Permit Authority will review The Permit Scheme annually to assess whether the Permit Scheme is meeting its aims and objectives; and whether the overall fee income exceeds the allowable costs. It is unlikely that the permit fees will be amended until after three years of the Permit Schemes' operation following recovery of allowable set-up costs over this period.

The annual report will be published.

As far as is reasonably possible the fees and costs should balance over a financial year. However, it is recognised that estimating the permit fee levels will involve the incorporation of various factors that will inevitably have a degree of uncertainty within them. In the event that fees and costs are not equal for a particular year an adjustment may be made to the level of permit fees, for the subsequent years, so that across a number of years permit fees do not exceed the allowable costs.

### **THE COUNTY COUNCIL OF DURHAM – Fee Structure**

The regulations set maximum fees. The statutory guidance sets out the recommended fee structure for each category of permit and is ordered to reflect the level work involved in determining large scale activities and well trafficked highways.

A discount will be applied in Category 0-2 highway types where works are undertaken wholly outside of traffic sensitive times on Traffic Sensitive Streets. The permit fee discount will be in accordance with The Permit Authority's policies and procedures with the fees being reviewed on an annual basis after the initial transitional three-year period.

The table of fees derived for the THE COUNTY COUNCIL OF DURHAM PERMIT SCHEME is as follows

#### **Permit Fee Structure**

<b>Permit fee structure for each category of works and for a hierarchy of main and minor roads -Road category refers to the reinstatement category of the street under the New Roads and Street Works Act 1991</b>		
<b>Road Category 0, 1 &amp; 2 or Traffic-sensitive</b>		<b>Road Category 3 &amp; 4 and non-Traffic-sensitive</b>
Provisional Advance (It is suggested this fee applies only where value has been added in processing the works)	£105	£75
Major works – over 10 days and all major works requiring a traffic regulation order.	£196	£140
Major works – 4 to 10 days	£130	£74
Major works – up to 3 days	£65	£44
Activity Standard	£130	£74
Activity Minor	£65	£44
Immediate Activity	£60	£39
Permit Variation	£45	£35

#### **Permit Variation Fees**

- £45 for activities on Category 0, 1 or 2 streets; and on Category 3 & 4 Traffic Sensitive Streets;
- £35 for activities on Category 3 and 4 non-Traffic Sensitive Streets;
- If a Permit Variation moves an activity into a higher permit fee category, the Promoter will be required to pay the difference in the Permit fee; and
- No fee is payable if a Permit Variation is initiated by The Permit Authority.