

**GREAT AYCLIFFE & MIDDRIDGE PARTNERSHIP (GAMP)  
MINUTES OF THE BOARD MEETING AND AGM  
TUESDAY 21 MAY 2019, 6:00PM, WOODHAM COMMUNITY CENTRE**



**PRESENT:**

**Elected Members**

Cllr Eddy Adam – DCC  
Cllr Jim Atkinson – DCC  
Cllr John Clare – DCC  
Cllr Scott Durham – DCC  
Cllr Brian Hall – Great Aycliffe Town Council  
Cllr Kate Hopper – DCC  
Cllr Paul Howell – DCC

**Public Representatives**

Sean Barnett  
Sue Cooke  
Chris Cunnington-Shore  
David Sutton-Lloyd

**Partner Representatives**

Kerina Clark – Business Representative  
Andy Coulthard – Livin Housing Representative  
Richard Crane – DCC Head of Service Representative  
Carol Gaskarth – Voluntary & Community Sector Representative  
Malcolm Woodward – Fire Service Representative

**OFFICER**

**ATTENDANCE:**

Brian Riley – GAMP Coordinator  
Victoria Grieves – GAMP Community Development Project Officer  
Paula Stockport – GAMP Support Officer

**APOLOGIES:**

Alan Jordan, Carl Robinson, Insp Sarah Honeyman, Daniel Blagdon

**OBSERVERS:**

V Crosby, R Adamson, S Day, J Johnson, M Wilson, D Bowman, A Mycock, D Lewis

**Annual General Meeting**

a. Introduction from Outgoing Chair

Cllr EA opened the meeting, and a brief round of introductions was given. Cllr EA thanked fellow Board members, Task Group members and the GAMP team for their support during his term as Chair; GAMP have done a tremendous amount of work over the years, supporting local groups and members of the community, making a real difference to local peoples' lives.

BR thanked Cllr EA and took the Chair.

b. Election of Chair & Vice Chairs

BR confirmed that he has been coordinating Vice Chair nominations for each third of the Board, and highlighted the following:

- o Sue Cooke has volunteered as Vice Chair representing the Public Rep sector and will take the Chair for 2019-20;

- Cllr Paul Howell has volunteered as Vice Chair representing the Elected Member sector;
- Insp Sarah Honeyman has volunteered as Vice Chair representing the Partner sector.

BR thanked all those who had volunteered for the roles.

The above roles were **AGREED** and ratified by the Board.

c(i). 2018-19 Final Area Budget Update

BR confirmed that a final statement of Area Budget spend for 2018-19 had been circulated in advance with the meeting papers, for information. This highlights the AB allocation and current project status for all projects, including the additional allocations for Welfare Reform, Youth Fund and Older Persons Social Isolation Fund schemes.

c(ii). 2018-19 Final Neighbourhood Budget Update

BR confirmed that a final statement of Neighbourhood Budget spend for 2018-19 for all DCC Elected Members had been circulated in advance with the meeting papers, for information. BR highlighted that Cllrs are permitted to carry forward any unallocated NB to the new financial year, and added that the GAMP team monitor capital/revenue allocation and balances on an ongoing basis.

SB asked if future updates could include specific totals and balances for both capital and revenue, rather than being grouped together, to provide a more detailed breakdown; BR noted this request.

d. 2018-19 Annual Report

BR confirmed that the template for AAP annual reports is currently under review, and therefore the draft for 2018-19 will be delayed. Once this has been agreed and finalised, BR will circulate the draft report for comment. Board members will be kept updated accordingly.

## **Standard Board Meeting**

### **1. Introductions & Apologies**

SC took the Chair, thanking Cllr EA as outgoing Chair. SC welcomed observers to the meeting, pointing out they would be welcome to comment under Items 3, 4 and 5 on the agenda. SC reminded Board members of the standard Declaration of Interest item on the agenda.

BR advised members of the public, in accordance with GDPR guidelines, they have the right to remain anonymous in the minutes should they wish.

BR confirmed that apologies for absence had been received, as noted above.

### **2. Minutes of the Meeting Held on 26.3.19 – Matters Arising**

The draft minutes from the Board meeting held on 26.3.19 had been circulated in advance with the meeting papers. BR reviewed the minutes page by page for matters arising, actions and accuracy.

BR confirmed there were no outstanding actions.

There were no matters arising, and the minutes of the last meeting were **AGREED** by the Board as a true and accurate record.

### **3. Countywide Partner Issues**

#### **3.1 PCP Update (Carol Gaskarth)**

Board members received a presentation in relation to the Pioneering Care Partnership, who are celebrating their 20 year anniversary. Carol highlighted the mission and themes for PCP, as well as showing how the centre has progressed over the years in relation to staff and volunteer growth, project outreach, visitor numbers and income.

A copy of the presentation slides will be circulated with the minutes, for information (**Action 1: BR**).

### **4. Local Neighbourhood Issues**

#### **4.1 Neighbourhood Policing Update**

BR confirmed that Insp Honeyman had forwarded a brief update to present to Board members in her absence.

Antisocial behaviour is still steadily increasing across the town; there are still some issues with the force system and so no specific ASB figures currently available. PACT priorities continue to focus on youth ASB.

BR highlighted upcoming PACT meeting dates:

- Woodham Community Centre – Thursday 23 May, 6.00-7.00pm
- Simpasture Court – Wed 5 June, 6.00-7.00pm
- Neville Community Centre – Thursday 6 June, 6.00-7.00pm

BR highlighted the Road Safety Week which took place last week across the town, which resulted in warnings to a number of drivers, as well as being a great engagement opportunity with local schools and members of the community, with all schools taking part.

Any specific queries can be forwarded directly to Insp Honeyman:

[Sarah.honeyman@durham.pnn.police.uk](mailto:Sarah.honeyman@durham.pnn.police.uk)

AC commented that the TLP currently running in the Western area in conjunction with Livin has seen a considerable reduction in ASB in the area.

There was some great feedback from Board members following the recent Road Safety Week. Cllr JA commented that there could have been better communication, specifically in relation to options for input from members of the community with the speed watch element of the initiative, which could perhaps be improved upon if repeated in future. Cllr KH commented that the funding contribution from councillors hadn't been acknowledged in the social media publicity for the initiative and asked that this be fed back to the project coordinator; BR will take this forward (**Action 2: BR**).

Cllr JC commented that he had previously asked for a breakdown of the ASB figures for the town; only 46% can be attributed to young people, and of those figures this would realistically only equate to a handful of problem youths. Cllr JC went on to praise the hard work of the police and Livin in particular around tackling the issues.

MW highlighted from the Fire Service perspective that the number of deliberate secondary fires has reduced recently; the Fire Service continue to work closely with the police on this issue. RC added that the Fire Service have been very proactive in local schools to help raise awareness of the problems with secondary fires.

BR confirmed that no other local neighbourhood issues have been submitted to the GAMP team in writing ahead of the meeting.

BR confirmed, for the minutes, that Board members have received the following correspondence from the GAMP team since the last meeting:

- an invitation to the DCC Place Based Approach Stakeholder Event, emailed 15.4.19;
- GAMP ebulletin, circulated 10.5.19.

If any Board member would like information on events, activities, projects etc circulating to the GAMP database via our ebulletin or Facebook page, please contact the GAMP team.

## **5. Neighbourhood Budget Applications**

BR confirmed that a project summary had been circulated in advance with the meeting papers.

### **5.1 Neville Community Centre Furniture**

Cllrs Atkinson & Iveson (no Declarations of Interest)

VG confirmed the request from NB is £8,004 (the total project cost is £8,844). VG gave a brief outline of the project proposal, which will see the purchase of new tables and chairs, with trolleys, at Neville Community Centre.

There were no comments or queries and Board members **APPROVED** the proposal.

BR will forward the application to the Funding Team for technical appraisal (**Action 3: BR**).

## **6. GAMP Coordinator's Update**

### **6.1 GAMP – 10 Year Anniversary**

BR briefly updated Board members in relation to some key achievements for GAMP during the last 10 years; more than 280 projects have been supported through Area and Neighbourhood Budget, and over £2.5million attracted in match funding to the GAMP area. BR also outlined the annual funding allocations, the current priorities, and a reminder about this year's project callout.

BR also thanked all Board members, past and present, for their commitment to GAMP during the last 10 years; and specifically acknowledged our longest serving board member, Cllr Brian Hall, who has been a member from the very first meeting. BR thanked Victoria and Paula for their work as well, and commented that as a resident of Newton Aycliffe himself he is incredibly proud to see the impact the partnership has had in the local community.

A copy of the presentation slides will be circulated with the minutes (**Action 4: BR**).

## 6.2 Area Budget Project Callout

BR updated Board members in relation to this year's project callout, which is open until Friday 31 May. The GAMP team have issued 40 application packs to date, and have received 4 completed Expressions of Interest. Any Board member aware of any potential interested applicants, please signpost to the GAMP team. Victoria has carried out a number of advice & guidance sessions recently, and met with 10 prospective applicants.

Following the deadline, EOIs will be sifted to ensure eligibility. Task Group meetings will then take place (w/c 17 June), to review and discuss each EOI and agree a consensus of comments or queries. The Task Group will have the authority to reject applications at this stage if they feel the project doesn't fit with the agreed aims and objectives.

Projects will then progress to the ranking stage. BR will be looking to convene a subgroup of Board members for the ranking process, which is planned for 23 & 24 July. Board members have previously agreed to devolve the decision-making on successful projects to the ranking panel, which will ideally consist of 2 reps from each sector of the Board. BR will seek volunteers separately by email after the closing date.

Once the ranking has been completed, successful project proposals will be transferred to a full Area Budget application form, circulated to the Board for final agreement, and then progress to the Funding Team for technical appraisal.

BR will keep Board members updated accordingly.

## 6.3 Quarter 4 Project Monitoring Update

BR confirmed that the 2018-19 Quarter 4 updates (Jan-March 2019) had been circulated in advance with the meeting papers, for information. The reports give an update on progress for all 'live' AB-funded projects. BR asked Board members to review the reports and direct any queries to the GAMP team in the first instance.

BR reminded Board members that they are more than welcome to go along and observe a project 'in action' – this helps give a flavour of how the project works. Anyone interested should contact the GAMP team.

## 7. **Date & Time of Next Meeting:**

SC confirmed the next Board meeting is arranged as follows:

**Tuesday 16 July 2019, 6:00pm at Aycliffe Village Hall**

BR highlighted that representatives from DCC will be attending early at the next meeting, from 5.30pm, to give information on the Durham History Centre proposals, and people will be welcome to come along before the start of the main meeting; BR will promote this again nearer the date.

BR added that there may be an update presentation at the next meeting in relation to the County Vision; tbc.

SC thanked all attendees, as well as Woodham Community Centre for hosting the meeting, and the meeting was closed.