

Item

Durham Area Action Partnership

Draft Minutes of Board Meeting

Date:	Thursday 28 March 2019	
Location:	Durham Town Hall, Market Place, Durham, DH1 3NJ	
Present:	Board Members	
	Rev Joanne Thorns, Bill Moir, Cllr Amanda Hopgood, Parish Cllr Paul Finley, Simon Bartlett, Insp Andrea Arthur, David Peries, Christine Scollen, Cllr Eric Mavin, Joe Knight, Chris Tindale, Paul Cummings, Karen Fearon, Cllr Lesley Mavin, Lee Alexander	
In Attendance:	Craig Morgan, Wendy Lavelle, Marie Ainscough	
Apologies:	Barbara Williams, Cllr Katie Corrigan, Cllr Liz Brown, Cllr Marion Wilson, Hannah Shepherd, Denise Elliott, Adam Deathe, Cllr Arnie Simpson, Sandra Almedia	
Forum Members present	There were 15 forum members present at the meeting	
Item No	Item	Action
1	<p>Introductions and Apologies</p> <p>Cllr Amanda Hopgood (Chair) welcomed everyone to the Durham AAP Board meeting and apologies were noted for those Board members who were not in attendance.</p> <p>As there were new forum members present, the Chair asked them to introduce themselves and they were warmly welcomed.</p> <p>The Chair expressed how pleased she was to see so many new forum members in attendance.</p>	
2	<p>Recyke y’bike</p> <p>Sara Newson delivered a presentation on Recyke y’bike. The charity was founded in 2006 and is self-funded. It was set up to get more people riding bikes to help to alleviate many social problems including poverty, physical health, mental health and unemployment.</p> <p>They have two sites in Newcastle one of which is the main headquarters. There is also a small shop on North Road in Durham.</p> <p>The charity take donated bikes and refurbish them and sell them at a reasonable price and with a guarantee. The average price of a bike is £114.00. The bikes are given away to local people in need often veterans and refugees and they are also sent to Africa. They also provide training to schools and in community settings.</p>	

	<p>There are currently 85 volunteers registered with the charity. Anyone interested in volunteering was asked to get in touch.</p> <p>The AAP agreed to promote the charity in the next edition of the newsletter and will encourage people to donate unwanted bikes.</p> <p>Further information can be found on the website www.recyke-y-bike.org</p> <p>Sara was thanked for her presentation.</p>	
<p>3</p>	<p>Minutes of the previous meeting & Matters Arising</p> <p>The minutes of the Board meeting held on 27 February 2019 were agreed as a true and accurate record.</p> <p><i>Matters Arising</i></p> <p>Craig highlighted that Durham County Council colleagues would be more than happy to come along to a future Board meeting to talk about the Durham City Sustainable Travel Plan.</p>	
<p>4</p>	<p>Neighbourhood Questions</p> <p>One neighbourhood question had been submitted –</p> <p>Question from, 'Accessible Cities' campaign of Tyne and Wear Citizens' Durham hub</p> <p>We are aware that a number of older or more infirm local citizens, or people with young children, do not come into Durham city centre due to the shortage of toilets there. Why then are toilets at the council owned properties at the Gala, the Library and the Town Hall not always accessible when the buildings are open? Staff have said they lock the toilets due to misuse. Can these toilets be accessible when the buildings are open? The council website only lists two available public conveniences; can we ensure that better information is available both on the website and in the city centre as to the locations of public toilets?</p> <p>Answer</p> <p>Although the Gala, Library and Town Hall are public buildings that are owned and ran by the County Council the toilets are not public toilets. They are there to serve the patrons of those buildings who are attending performances, events or meetings. The toilets in these buildings need to be kept up to an acceptable standard for the patrons and there is not a full time cleaning service at these sites. Experience from the library has shown that if the toilets are open to the public then they can be abused which is why if library users need to use the toilets they have to request a key. It is felt that if the toilets at the Gala and Town Hall were also open to all then the same issues would arise there.</p>	

	<p>There are public toilets available in the Prince Bishop's Car Park and at Palace Green. Toilets are also available in the Market Hall during its opening hours. Staff at the Library, Gala and Town Hall do signpost people to these if asked.</p> <p>Signage in the city centre is being reviewed and some initial work has been done. This work will be completed once the new developments in the city centre have been completed.</p> <p>Initiatives looking at encouraging shops and cafes to allow their toilets are also something that could be considered.</p> <p>Creating new public toilets in the historic centre of Durham is always going to be difficult.</p> <p>Discussion ensued around the lack of toilet provision within the city and how the issue was making people feel uncomfortable especially for children and older people when visiting.</p> <p>There are plans for toilets in the proposed new bus station redevelopment and it was made known that toilets/disabled toilet are accessible in Freemans Quay from 6.00 am – 10.00 pm.</p> <p>Craig Morgan agreed to ask a question – Will there be toilets in the new Riverside development?</p>	CM
5	<p>AAP Funding 2019/20</p> <p>Board members had been provided with information on funding options and recommendations for 2019-20 and were asked to decide the best approach to its allocation.</p> <p>Durham AAP will have £144,902 to allocate to local projects over 2019-20.</p> <ul style="list-style-type: none"> ➤ £100,000 Area Budget ➤ £25,000 Social Isolation Fund ➤ £10,000 Welfare Reform ➤ £9,902.00 Youth Fund <p>Area Budget</p> <p>The current approach of allocations is through the task and finish groups. Applicants submit a short proposal highlighting the key elements of the project and a detailed cost breakdown. Members of the task group are able to ask any questions they may have then discuss the merits of the project before a decision is made on whether or not the project proposal should be recommended to the Board. If it is the applicant is then asked to complete a full application form.</p> <p>Board members were happy for this approach to be maintained for 2019-20.</p>	

Older People's Social Isolation Fund

This is an annual budget of £25,000 that the AAP received last year that will also be getting this year (19/20) and next year (20/21). It is specifically to target work with social isolated people over the age of 50.

Last year Durham AAP looked at allocating this funding through a 'call for projects' which entailed specifically promoting this fund and asking for applications before a specific date. Although some applications were received through the call out, they were limited. We did manage to allocate the fund across the year but this was not all done through the call out.

Board members agreed that the Older People's Social Isolation Fund be treat in the same way as Area Budget with the need to target to right people / field to allocate this funding to.

Welfare Reform Funding

This £10,000 can be used for projects that help to alleviate any issues caused to recent changes in the welfare and benefits system. For example last year the fund was used to support Age UK County Durham's advice and welfare service and the debt advice service offered by Durham Christian Partnership.

In previous years applications have gone straight to the Board.

Updated guidance on this funding is currently being agreed and will be shared with the AAP when it is available.

Board members agreed that proposals should firstly be looked at through one of the task groups however; should the project not fit with one of the task groups then it would go straight to the Board.

Youth Fund

This £9,902.00 fund is available to support projects that work with young people aged 11-19 years (or 25 years if there is a special educational need). This fund was allocated through the Children, Young People and Families Task Group.

Board members agreed that this fund continue to be allocated through the Children, Young People and Families Task Group.

Participatory Budgeting (PB) / It's Up To You

PB is a process where an amount of money is set aside which groups can apply for. Who gets the funding is decided by a public vote. Durham AAP have run an 'It's Up To You' event for several years. Last year there was £20,000.00 of funding available.

Last year there were 17 groups that submitted an application which is the same as the previous year and the joint lowest since starting to hold PB events in 2013. 6 groups who have previously received funding were unable to submit an application

due to the new guidelines restricting anyone who's previously received funding for 2 years or more.

Since the beginning of the PB events the amounts available to groups each year have fluctuated between a maximum of £2,000.00 and £5,000.00. Durham AAP have supported between 9 and 12 projects each year and also manage to support most unsuccessful groups with other support or with signposting to other funds.

The PB event does create a lot of work for the AAP team however as it has run for several years now the processes run very smoothly. The event continues to draw in a lot of people with well over 500 people attending the event in November 2018.

Board members had four options to consider and decided to keep the event the same as the last few years with groups able to apply for a smaller amount for any project that they want.

Small Grants

Both the Community Small Grants scheme that is administered successfully for the AAP by the County Durham Community Foundation and the Children and Young People's Small Grants Fund continue to be popular. Both funds could be 'topped up' by the Board with the maximum amount available to small grants and PB schemes being £33,000.00.

The Board was happy for County Durham Community Foundation to continue to manage the AAPs Community Small Grants Scheme. This works well as they are able to match our funding with other funding they receive as a community foundation.

How much would the Board want to allocate to small grants/PB up to a maximum of £33,000 AB (revenue).

- £20,000.00 - Participatory Budgeting (PB) / It's Up to You
- £12,000.00 - Small Grants
- £1,000.00 - Children and Young People's Small Grants Fund

Long-Term Funding

Last year the Board made a decision to only allow applicants to apply for AAP funding from the same funding pot for a maximum of two years. This was partly to open up the PB process to more groups and partly to give a message that AAP funding was never meant to be long-term core funding for local groups. In terms of PB this did work as some groups could not apply and new groups did.

Does the Board want to retain the two year rule for 2019/20? - Yes

External Funding

Durham AAP is keen to get best value from its funding which means organisations applying for the funding are encouraged to have a good level of match funding. Over 2018/19 the £154,902 (£10,000 of this was Welfare Reform Funding carried over

from 2017/18) of AAP funding allocated to local groups helped to bring in over £335,000 in match funding. In order to help local groups identify other sources of funding Durham County Council has developed a 'funder finder' web page which allows local group to register for free and search for grants and funding trusts. We are being encouraged to make sure local community organisations are aware of this and are using the service to bring in funding.

<https://www.idoxopen4community.co.uk/durhamcc?bcr=MTIzNA>

Publicity

Last year a single leaflet was produced outlining all of the funding available through Durham AAP.

Should a leaflet for the 2019/20 funding be produced and launched at the AGM in April? - Yes

The AAP will promote it's funding throughout the year through its newsletter, Facebook and through its networks and partnerships.

6 Priorities & Task Groups Updates

Funding Position Update

Board members had been provided with information on approved projects and those to be considered for approval by the Board.

Durham AAP have funded 24 projects during 2018-19 and attracted £341,000.00 match funding.

Joe Knight was concerned that some groups didn't understand how match funding works and that applicants should be made fully aware of this.

Craig assured Joe that match funding was identified to all community groups applying for AAP funding.

Marie-Therese Pinder (a forum member) and Christine Fletcher (Age UK County Durham) personally thanked AAP staff for all of their hard work.

Children, Young People and Families

A meeting of the Children & Young People & Health Task Group was held on 19 March 2019.

Waddington Street Centre (Area Budget)

An application has been received for £6,205.00 towards a £9,810.00 project.

The project would involve working with Investing in Children (IiC) to develop a lunchtime session in partnership with Framwellgate School for 14-16 year olds

around a peer mentor programme and support leading up to GCSE exams. The project will be delivered on a Tuesday lunchtime in school so that those old enough could then follow up by attending the Y-ASC session run by liC and WSC staff at Waddington Street in the evening between 5.00 pm and 8.00 pm.

This is a trial programme and will run for 39 weeks. Training will begin in July and the project will be in place from September. The project is open to any school.

The application was approved by the Board.

Durham City Youth Project (Youth Fund)

An application has been received for £2,727.28 towards a £3,206.03 project.

Durham City Youth Project runs a senior youth club which supports young people aged 13-19 years old from the local community, providing them a safe, secure environment. The youth club runs on a Wednesday, 7.00 pm – 8.30 pm offering lots of activities.

The application was approved by the Board.

Older People

A meeting of the Older People's Task Group was held on 20 March 2019.

Rev Joanne Thorns explained that a presentation on Joining the Dots was delivered at the meeting which supports people with a diagnosis of cancer and their families and was launched in January.

There are currently no projects coming forward from this group.

Promotion of City Centre / Durham AAP

A meeting of the Promotion of the City / Durham AAP was held on 19 March 2019.

Bill Moir explained that following the AAP priority survey in 2018 the Board chose a new priority 'Improving our villages and city'. This priority will take over from the existing 'city centre' priority and the group are keen that people and groups from the outlying villages will get involved in the task group. Residential groups and parish councils from around the city will be invited to attend the meetings.

The group want to build an understanding of what the key issues in the villages are and what Durham AAP and the partners we work with could do to improve the villages around Durham city. The key areas the group want to look at will be 'the local environmental', 'community safety', 'health and wellbeing' and 'transport and traffic'.

A workshop that will bring people from around the area together to let us know what they think the issues are and what might be needed to start to resolve some of those issues has been arranged for Tuesday 23 April at 4.00 pm in Durham Town Hall.

<p>7</p>	<p>Budget Updates</p> <p><i>Neighbourhood Budgets</i></p> <p>The following Neighbourhood Budget projects were shared with the Board -</p> <p>Name of Scheme: Shadforth Youth Club Councillor(s): Hall / Kellett Interest Declared: Yes – Cllr David Hall is a Trustee of Durham Area Youth Amount: £2,000.00</p> <p>Name of Scheme: Sheraton Park Defibrillator Councillor(s): Brown Interest Declared: No Amount: £1,134.00</p> <p>The Board was happy to approve the projects and the interest as declared.</p>	
<p>8</p>	<p>Co-ordinator's / AAP Reports</p> <p><i>Question to full council feedback</i></p> <p>Two AAPs get the opportunity to ask full council a question, devised by the Board and it was the turn of Durham AAP.</p> <p>Presenter: Chris Tindale, AAP Vice Chair</p> <p>The Area Action Partnerships have been able to support many community projects over the past ten years with funding from their Area Budget. The minimum spend on Area Budget is currently £5,000.00 but Durham AAP Board are asking if this could be reduced to £3,000.00. They feel this would allow the AAP to support more community groups who, at the moment may not wish to apply for such a large amount. They also feel if the amount were to be reduced it would encourage smaller community groups to apply making the fund more inclusive. Durham AAP Board would be willing to pilot this approach over the next 12 months.</p> <p>Answer</p> <p>Thank you to Durham AAP for the question this morning.</p> <p>Despite the financial challenges facing the Council, we continue to invest over 4.4million annually through locality budgets.</p> <p>The vast majority of this funding is available for projects below £3,000.00.</p> <p>In terms of AAP Area Budgets, there remains a preference to focus on projects over £5,000.00 encouraging AAPs to concentrate on more strategic initiatives.</p> <p>However, as detailed in the latest funding guidance that was issued in 2011, AAPs</p>	

can use their area budget for projects requiring as little as £2,000.00, where they feel as a Board there are exceptional circumstances to do so.

9 Partner Updates

DURHAM AAP Report – Police Update

Report compiled by Neighbourhood Inspector Andrea Arthur (March 2019)

Drug Misuse/ASB

Durham City officers have been developing intelligence in relation to a male who has been targeting students to deal drugs in and around the City centre. The male was subject to an operation and stopped in his vehicle with a significant quantity of both drugs, money and associated items. The male has been released under investigation at present due to necessary forensic testing of the drugs but is expected to be charged with possession with intent to supply. The male's vehicle was also seized during the operation to hinder his movements. There has been no sightings or intelligence to suggest he has returned to the city so far.

Framwellgate Moor policing team have also been trying to address some issues reported from New College Durham. Stop checks have been conducted alongside education regarding drug misuse and the associated anti-social behaviour such as littering. This is being addressed in conjunction with partners and the college.

A media appeal was launched by Framwellgate Moor team following the worrying craze that youths were stealing wheelie bins and setting fire to them to inhale the toxic fumes as a means of getting high. The number of youths doing this was unclear but we felt that raising awareness of the dangers was needed to deter anyone from being involved. Since the media appeal I am pleased to say that the number of wheelie bins reported as stolen has significantly decreased.

Thefts

There has again been an increase in thefts from sheds of gardening equipment, cycles and a few motorbikes. They have mainly occurred in Gilesgate, city centre and Nevilles Cross area. Proactive patrols are being conducted and known offenders arrested. The community has been advised to ensure that their items are secured making it more difficult for thieves to steal.

Community Engagement

Officers in all teams are continuing to develop new initiatives and opportunities to engage with the community alongside the traditional PACT meetings. The City team took part in a friendly football match with Waddington Street attendees after two vulnerable males had been shaken by an incident in the bus station. It was a great opportunity to engage with the centre who offer support to those experiencing mental health problems and learning difficulties.

Durham Young Heroes awards have now officially been launched on line and

nominations to recognise young people whose contribution to society should be commended are being encouraged.

Unfortunately external development of Durham Constabulary's website is still underway meaning the launch of the revised newsletter is still to be arranged.

Contact

If there are any concerns/queries or issues then please contact Andrea Arthur on the following e-mail address

Andrea.arthur@durham.pnn.police.uk

CCG Update

Christine Scollen provided the following verbal update –

Work at UHND

The following update was provided by Gillian Curry, Head of Communications, CDDFT:

We have shared publically that we were unsuccessful with a bid for capital funding to support the development of a new Emergency Care Centre at UHND. We continue to be committed to developing a new centre and the teams continue to work on developing the plans and clinical models while we look to identify alternative funding sources. This will, when possible, all come together into a full business case for Trust Board. At this time we would be planning further communications.

Bishop Auckland Hospital – Ward 6 & Stroke rehab

Ward 6 at Bishop Auckland Hospital is a 24 bedded in-patient facility, which provides nurse-led step-down care for patients who are not ready to go home, but don't need the full services of an acute hospital. Towards the end of last year, concerns about the future of ward 6 became a matter of significant public/media interest.

The following update was provided by Sarah Burns, Director of Commissioning, DDES CCG:

Work is currently being undertaken to review the inpatient rehabilitation services delivered from ward 6 in Bishop Auckland Hospital. Workshops with staff have taken place to consider options for future service delivery. Engagement work is planned to understand the views of patients and stakeholders. This work will be undertaken during spring/summer 2019. A report showing options for future service delivery is scheduled to be presented to the Health Overview and Scrutiny Committee in July 2019. Details of the engagement process will be shared with the AAP and views of the group would be welcomed.

At the same time a review of stroke rehabilitation services is also being undertaken. Engagement has taken place with patients and stakeholders to understand views of existing services and opportunities for improvements. Proposal of future service delivery will also be presented to the Health Overview and Scrutiny Committee in

	<p><i>July 2019. The findings of the engagement exercise can be shared with the AAP on request.</i></p> <p>Engagement on health services in North West Durham</p> <p>NHS North Durham Clinical Commissioning Group (CCG) is embarking on public engagement exercise, over an eight week period from Thursday 27 March until Wednesday 22 May 2019 on; to seek the views from local people and partners about current services mainly delivered on the Shotley Bridge Community Hospital site and how they should be delivered in the future.</p> <p>There is a commitment from North Durham CCG to re-provide the majority of services from a new purpose built facility in North West Durham, with funding that has been specifically earmarked for this purpose. The CCG is keen to hear the views of local people about what is important to them as plans are developed for the new facility; and how this would work alongside services in GP practices or those in the community.</p> <p>Whilst there is an appreciation the proposals predominately impact on the population of North West Durham, the CCG would like to keep the Durham AAP informed of developments and offer the opportunity to comment/feedback, as deemed appropriate – via a range of methods:</p> <ul style="list-style-type: none"> • In person – A range of public events are scheduled • Online – People can share their views using via an Online Questionnaire • Email – Alternatively people can contact the CCG using a dedicated email address my.view@nhs.net • Dedicated telephone line – 0191 389 8609 (answer phone only) <p>Further information is available on North Durham CCG website https://www.northdurhamccg.nhs.uk/modernising-health-services-in-north-west-durham/</p> <p>Formal consultation on a short list of options is expected to take place later in 2019.</p> <p>Christine agreed to take back the concerns raised in relation to a lack of communication and it was suggested that the Head of Communications be invited to a future Board meeting.</p>	
<p>10</p>	<p>Any other Business</p> <p>None.</p>	
<p>11</p>	<p>Date and Time of Next Meeting Annual General Meeting and Board Meeting – Tuesday 30 April 2019 at 6.00 pm (venue tbc)</p> <p>The Chair thanked everyone for their attendance.</p>	