

# Building Regulation Submission

The Building Act 1984  
The Building Regulations 2010

Building Control Services  
Room G10-16, County Hall  
Durham, DH1 5UL

Email: buildingcontrol@durham.gov.uk  
Tel: 03000 262832



## PLAN NUMBER

### Nature of the application (tick as appropriate)

Full Plans Submission <input type="checkbox"/>	Building Notice <input type="checkbox"/>	Regularisation Certificate <input type="checkbox"/>
Complete Sections A+B+E	Complete Sections A+C+E	Complete Sections A+D+E

### Section A – Must be completed for all Submissions

#### Applicant (The person on whose behalf the work is to be carried out).

Title:.....Forename:.....Surname: .....

Please note FULL name details must be provided - the applicant will be invoiced for Inspection Fees, when work commences, if a Full Plans application is submitted

Address:.....  
.....Postcode:.....  
Tel no:..... Email:.....

#### Agent (if applicable)

Company Name:..... Address:.....  
.....Postcode:.....  
Tel no:..... Email:.....

#### Address/Location of site

Address:.....  
Town:..... Postcode:.....

#### Description of Works

Present Use:.....Intended Use:.....

Has Planning Permission been applied for? Planning reference No..... YES/NO

Are there any trees on this or adjoining sites, within 20m of the development?  
If "YES", provide full details on your plans YES/NO

**Please note all applications submitted electronically will be dealt with in the same format**

### Section B - Additional information for Full Plans Application only

State whether the building is a workplace and subject to the provisions of the Regulatory Reform (Fire Safety) Order 2005. YES/NO

State document used to design/assess means of escape in case of fire

Do you consent to the plans being passed subject to conditions where appropriate? YES/NO

Do you agree to the extension of the Prescribed period from 5 weeks up to 2 months? YES/NO

### Section C – Additional Information for a Building Notice

For a new dwelling or a new extension state the number of storeys in the building

State the internal floor area of the proposed new dwelling or extension

Please indicate the date you intend to start work (if known) :-

**Notes:** You are required to provide a site location plan to show the position of the dwelling/extension in relation to the site boundaries

### Section D – Additional Information for a Regularisation Certificate

Description of unauthorised work(s):

What was the previous use: What is the present use:

Date on which the work(s) were carried out:

**Please ensure that you sign the form overleaf - PTO**

**Section E – To be completed for all Applications**

**Charge payable on deposit:-**

Please choose the appropriate category from the Tables in the Charges Guidance document. Where more than one element of work is being carried out, as shown in the description of works overleaf, please indicate each element separately in the box below, together with the category, the appropriate charge and an estimated cost of works (where applicable). For applications relating to new dwellings/flats please indicate the number of units and types in the box provided.

<b>TABLE A Dwellings/Flats</b>	<b>NO. OF UNITS</b>	<b>NO. OF TYPES</b>	<b>CHARGE PAYABLE</b>

<b>TABLE</b>	<b>CATEGORY OF WORK NO.</b>	<b>CHARGE PAYABLE</b>	<b>ESTIMATED COST OF WORKS (where applicable)</b>
<b>B</b>			
<b>C</b>			
<b>D</b>			
<b>E</b>			

Any proposed work outside the scope of the Charges Guidance Tables will be assessed on an individually determined charge basis. Please contact Building Control for advice.

INDIVIDUALLY DETERMINED CHARGE AGREED:- £ \_\_\_\_\_  
 ESTIMATED COST OF WORKS (WHERE APPLICABLE) £ \_\_\_\_\_

Works to an existing building for the sole benefit of a person with disabilities may be exempt from charges. Is exemption from fees being claimed? **YES / NO**

If "YES" documented proof of disability will be required for domestic applications and a Disability Declaration Form will need to be completed – please contact Building Control for a copy of this form.

**This notice is given in relation to the building work as described, and is submitted in accordance with Regulation 12(2)(a); Regulation 12(2)(b); Regulation 18(2); as appropriate, and is accompanied by the correct charge. I understand that except in the cases of certain minor schemes further charges will be payable following the first inspection by the local authority. The applicant is responsible for any further charge payable.**

Note: Information provided as part of this application may be disclosed in response to a request under the Freedom of Information Act 2000.

Data Protection Act 1998: The Council, to which you have submitted this application form, collects data for the purposes of the Building Regulations. This data may also be passed to other related Government Agencies.

**Signature:..... Date:.....**

**Please ensure that this form is signed and returned with the relevant plan and charge (Note: 1 copy of a plan is required, unless otherwise stated)**