

**GREAT AYCLIFFE & MIDDRIDGE PARTNERSHIP (GAMP)
BOARD MEETING MINUTES
TUESDAY 17 JULY 2018, 6:00PM, AYCLIFFE VILLAGE HALL**



PRESENT: **Elected Members**
Cllr Eddy Adam – DCC (**Chair**)
Cllr Jim Atkinson – DCC
Cllr John Clare – DCC
Cllr Scott Durham – DCC
Cllr Brian Hall – Great Aycliffe Town Council
Cllr Kate Hopper – DCC
Cllr Paul Howell – DCC

Public Representatives
Sue Cooke (Vice Chair)
Chris Cunnington-Shore
Alan Jordan
Carl Robinson
Hannah Siddle
David Sutton-Lloyd

Partner Representatives
Carol Gaskarth – VCS Representative
Insp Sarah Honeyman – Police (Vice Chair)
Julien Kramer – DCC Interim Head of Education
Kim Lawther – DDES CCG Health Rep
Malcolm Woodward – Fire Service

OFFICER

ATTENDANCE: Brian Riley – GAMP Coordinator
Victoria Grieves – GAMP Community Development Project Officer
Paula Stockport – GAMP Support Officer

PRESENTERS: James Cook (DCC Principal Policy Officer)
Michael Lowe (DCC Policy Officer)

APOLOGIES: Stephen Gosnay

OBSERVERS: C Hutchinson, L Alan, J Stokes, A Rawe

1. Introductions & Apologies

Cllr EA welcomed everyone to the meeting, advising observers they would be welcome to comment under Items 3, 4 and 5 on the agenda. A brief round of introductions was given. Cllr EA reminded Board members of the standard Declaration of Interest item on the agenda.

BR advised members of the public that, in accordance with updated GDPR guidelines, they have the right to remain anonymous in the minutes should they wish.

Cllr EA welcomed new Board members; David Sutton-Lloyd as returning Public Rep, Julien Kramer (DCC Interim Head of Education), and Malcolm Woodward (Fire Service).

BR confirmed that apologies for absence had been received, as noted above.

2. **Minutes of the Meeting Held on 22.5.18 – Matters Arising**

The draft minutes from the Board meeting held on 22.5.18 had been circulated in advance with the meeting papers. BR reviewed the minutes for matters arising, actions and accuracy.

[KL joined the meeting]

BR confirmed there were no outstanding actions. There were no matters arising, and the minutes of the last meeting were **AGREED** by the Board as a true and accurate record.

3. **Countywide Partner Issues**

3.1 County Durham Plan – Preferred Options (James Cook / Michael Lowe)

Board members received an update presentation from DCC in relation to their County Durham Plan Preferred Options consultation. James outlined the background to the consultation and signposted members to the website where all the relevant documentation is available to view: www.durham.gov.uk/future. The consultation is open until 3 August 2018.

James referred to GAMP-specific provision in terms of housing, employment land and retail space.

SC asked whether the Great Aycliffe Neighbourhood Plan will be taken into consideration; James responded that there would be no conflict and the two Plans would sit alongside each other, adding that DCC work closely with all local Town & Parish Councils throughout the process.

JK noted that schools and education provision had been referenced as part of the presentation, and asked if board members would like to receive a brief update on education at a future meeting; Board members welcomed this suggestion and BR will arrange (**Action 1: BR**).

Cllr EA thanked James and Michael for the presentation, and they left the meeting.

3.2 Active Durham (Carol Gaskarth)

Board members received an update presentation in relation to Active Durham, which is a partnership aiming to engage organisations in promoting and supporting physical activity. The vision for Active Durham is: “To encourage people of all ages, backgrounds and abilities to ‘Start, Stay and Succeed’ in their endeavours to be more physically active and in doing so, contribute to the county’s wider strategic outcomes.”

A brief Q&A took place, and the following points were noted:

- DSL commented that he would be interested in getting more involved on behalf of Woodham Community Centre.
- Cllr JA highlighted the importance of staying both mentally and physically active to help people live healthier for longer.
- JK commented that there could be potential ‘sugar tax’ funding available via Cllr Olwyn Gunn, and he would be happy to discuss this further with CG.

- CR commented that more ‘front end’ funding would help organisations better achieve their aims, otherwise there is a risk that any initial impetus is lost.

Cllr EA thanked CG for her presentation.

BR took the opportunity to remind partner reps to contact the GAMP team if they would like to add items to a future meeting agenda under this section.

4. Local Neighbourhood Issues

4.1 Neighbourhood Policing Update (A/Chief Insp Sarah Honeyman)

A/Chief Insp SH updated Board members in relation to local crime figures, current policing activity across the GAMP locality, as well as local PACT priorities, and current and emerging issues. Insp SH also highlighted upcoming PACT meeting dates for information, adding that the Durham Constabulary website is currently being updated and will provide clearer information on PACT priorities and meeting dates going forward.

Cllr JA asked whether the revamped dates and venues have impacted on the numbers attending PACT meetings; A/Chief Insp SH commented that it’s still early days – some meetings have had low numbers, but this could be seen as reassurance that there are no major issues of concern. All dates and venues will be monitored and reviewed going forward.

BR confirmed that no other local neighbourhood issues had been submitted in writing to the GAMP team.

BR confirmed, for the minutes, that Board members have received the following correspondence from the GAMP team since the last meeting:

- Annual Report web link circulated by email 28.6.18;
- GAMP ebulletin circulated 6.7.18.

If any Board member would like information on events, activities, projects etc circulated to the GAMP database via our ebulletin or Facebook page, please contact the GAMP team.

[JK left the meeting]

5. Neighbourhood Budget Applications

BR confirmed that a summary sheet for this evening’s NB proposals had been circulated in advance with the meeting papers, for information. BR confirmed there are no Declarations of Interest and the projects are therefore being put to the Board for information and comment only.

5.1 Horndale Trips

(Cllrs Clare, Durham & Howell)

The request from NB is £3,000; the total project cost is £3,189. There are no Declarations of Interest.

VG gave a brief outline of the project proposal, which will fund four trips/outings, offering people the opportunity to go on days out which may otherwise be prohibitive due to costs, mobility or transport. The trips help combat loneliness, social isolation and mental health issues, and also help strengthen and build new friendships.

Cllr JC commented that Horndale Residents Association is a fantastic organisation, doing great community cohesion work in the area, and he is privileged to support them. Cllr PH echoed this sentiment.

No comments were raised from Board members or observers, and the proposal was approved.

5.2 Derwent Place Accessibility

(Cllrs Clare, Durham & Howell)

The request from NB is £4,800; the total project cost is £6,800. There are no Declarations of Interest.

VG gave a brief outline of the project proposal, which will see a link footpath and 2 x access ramps installed at Derwent Place to help improve mobility/independence in the area, as well as providing better access routes for school children.

Cllr JC commended DCC for the match funding associated with this project.

No comments were raised from Board members or observers, and the proposal was approved.

BR will forward the above NB applications x 2 to the Funding Team for technical appraisal (**Action 2: BR**).

6. **GAMP Coordinator's Update**

6.1 2018-19 Area Budget Project Callout Update

BR confirmed that the two ranking panel meetings have recently taken place, where all Expressions of Interest submitted for funding under this year's callout were reviewed and ranked. BR thanked the panel members who kindly volunteered for their input with this process.

BR clarified that initial calculations indicate that AB funding will most likely be awarded as follows:

- 1 x project under 'Employment, Enterprise & Training'
- 6 x projects under 'Older People'
- 5 x projects under 'Children, Young People & Families'

BR also highlighted that the specific allocations are currently being reviewed to calculate the required capital element, and hopefully we'll be in touch very shortly with all applicants to inform them of the outcome of their application. Successful applicants will be asked to transfer their project proposal onto a full Area Budget application form, and all forms will then need to be circulated to the full Board for approval and final ratification. Unsuccessful applicants will be offered the opportunity of feedback and support, as well as signposting to other potential funders.

6.2 2018-19 Funding (Social Isolation, Welfare Reform & Youth Fund)

BR reminded Board members that it was previously agreed to host a separate project callout seeking applications under each of these funding streams once the wider Area Budget callout has been completed, probably around September/October time.

BR highlighted that a project which was awarded funding from GAMP's 2017-18 Youth Fund (Planability for Teenagers – Sensory Processing Disorder Parent Support Group) recently confirmed they would be unable to progress with their project due to a lack of uptake for the proposed activities. Their grant (£2,340) was therefore returned recently via the Funding Team, and will be added to this year's Youth Fund allocation, giving a total of £12,242.

BR proposed that a panel of 6 board members again be convened to discuss, rank and agree on projects for the above funding streams. Board members **AGREED** with this proposal; BR will arrange in due course.

6.3 Quarter 1 Project Monitoring

BR confirmed that the written Quarter 1 project monitoring updates (April-June 2018) are currently being collated and will be circulated to Board members in due course. BR highlighted that we're using a slightly different template this quarter, which aims to show more clearly how projects are progressing against planned targets for each reporting period, as well as on a cumulative basis.

6.4 Public Representative Recruitment

BR highlighted that the current Public Rep vacancy has recently been advertised across a range of outlets; the closing date for applications is Friday 3 August. BR advised that 7 x application packs have been sent out, with one completed application returned so far. BR encouraged board members to help promote this opportunity through their respective networks, and signpost any prospective applicants to the GAMP team.

6.5 Winter Forum Update

BR highlighted that central discussions are currently ongoing in relation to the format and potential topics for discussion at this year's AAP winter forums. DCC will likely be consulting on their new visioning, as well as updating on a possible new crowdfunding proposal. AAPs will also be looking at potential options for priority voting. BR will keep board members updated accordingly once further information is available.

CG commented that she would welcome discussion around future options to consider where a priority is undersubscribed; BR confirmed he will be bringing a report in relation to next year's callout to the September meeting.

Cllr PH asked whether the 'Expression of Interest' process followed this year had been simpler; BR confirmed that from the GAMP team's perspective, as well as panel members, the process was much better, in terms of less copying, printing, advance reading etc. Feedback from some applicants has also been positive in terms of the simpler paperwork.

7. **Date & Time of Next Meeting:**

Cllr EA confirmed the next Board meeting is arranged as follows:

Tuesday 25 September 2018, 6:00pm at Middridge Village Hall

BR confirmed that a presentation from 'Food Durham' has been arranged for this meeting, and BR will also arrange for Julien Kramer to give an education update.

Cllr EA thanked all attendees, as well as Aycliffe Village Hall for hosting the meeting, and the meeting was closed.