

**Notes of the Weardale Area Action
Partnership Board Meeting**

**22nd March 2018 at Durham Dales
Centre, Stanhope**



PRESENT

Board Members

Public Representatives: Joan Warriner (JW)
Phil Chatfield (PC)
Tom Natrass (TN)
Tony Griffin (TG)
Chris Powell (CP)
Josephine Hayes (JH)

Partner Representatives: David Taylor-Gooby - Clinical Commissioning Group (DT-G)
Peter Maddison – County Durham and Darlington Fire and
Rescue Service (PM)
Damian Pearson - County Durham Housing Group (DP)
Yvonne Probert – Durham Community Action (YP)
Paul Smissen – Business Sector (PS)

Elected Members: Cllr Anita Savory (AS)
Cllr Brian Thompson – Stanhope (BT)
Cllr David Sugden – Wolsingham (DS)

Officers: Angelina Maddison (AM)
Christine Davison (CD)
Fiona Barber (FB)
Tracy Edwards (TE)

Apologies

Public Representatives: Frances O’Riley

Partner Representatives: Stuart Timmiss – Durham County Council
Inspector Kevin Tuck – Durham Constabulary

Elected Representatives: Cllr Helen Barrass – Muggleswick Parish Council
Cllr Olive Wilson - Witton-le-Wear

1. Introductions

The Chair, DT-G, explained that it was his last meeting as his term of office on the CCG will come to an end at the end of this month. He thanked the WAP team and Cllr Savory as Vice Chair for their support. He also thanked all Board members for making the meetings lively declaring this to be the best AAP Board he has attended. He described Board members as friendly and constructive and said that he will miss being a part of it.

2. Welcome

The Chair welcomed two new Board members to the meeting – Josephine Hayes who fills the Public Representative vacancy and Paul Smissen who fills the Business representative vacancy.

CD announced that she would be leaving the employ of Durham County Council at the end of the month – her last day will be Thursday 29th March. The office will be open from 10:00am -2:00pm if anyone would like to pop along to say goodbye. CD introduced the new Community Development Project Officer – Tracy Edwards. Tracy will start the role in mid-April.

CD thanked everyone for their support to the AAP over the years and wished the AAP all the best in their future work.

3. Agreement of Notes from Board Meeting held on 8th February 2018, and Matters Arising

The notes of this meeting, as printed and circulated, were **AGREED** and confirmed as a true record by those present.

4. Area Budget Update 2017/18

- 1) **Area Budget** - AM talked Board Members through a presentation on the current situation with regard to Area Budget funding. For details of actual funding see Appendix 1

Small Grants Fund – AM explained that by coordinating our funding with that of both ScotMid and County Durham Housing Group enabled money to go further.

Community Buildings Capital Fund – AM advised that whilst she would be happy to run this project again, more time would need to be given to allow documentation to be produced.

Wellness Coordinator – AM advised that this was a very successful project although some difficulties had been encountered with the monitoring and evaluation of the project.

Rural Advice Worker – Another successful project with over £90K of income gains identified for residents and around £62K of debt being managed.

Altogether Archaeology – Ring-fenced funding to help a bid for £85K to the Heritage Lottery Fund

2 for 1 vouchers – As all visitor numbers are a guesstimate any monies left over from this year will be rolled over into the next year.

Young Firefighters – Project is going well although some sessions had to be cancelled due to the recent bad weather. AM advised that all the cadet organisations are working with the Civil Contingency Unit to stage an

incident which will allow them to work toward gaining a Community Safety Award qualification.

Weardale Tub – An art / light installation

AAP Youth Fund – Make Do and Mend – information sessions on Domestic Abuse with film screenings

AAP Youth Fund – Transition for schools – To ensure the smooth transition from pupils in small schools to the larger comprehensive

AAP Youth Fund – Holiday activities and nutrition

Total Spend £119,902 – Budget fully allocated

The Chair commented that this demonstrates just how well the WAP makes a little money go a long way.

5. Neighbourhood Budget 2017/18

AM advised that no funding has been allocated from the Neighbourhood Budgets of either Cllr Savory or Cllr Shuttleworth. However, each councillor has allocated some of the Small Grants element of their Neighbourhood Budgets – details can be found in the Draft Annual Report. AM confirmed that Neighbourhood Budget can be rolled over into the next financial year except in an election year.

6. Draft Annual Report 2017/18

AM explained that the report is the Board's document and encouraged Board members to forward any amendments or requests for additions to the team for inclusion.

The Board members discussed the timings of Board meetings and **AGREED** that Board meetings would be held at 2:00pm during the winter months (November, February, March) and at 6:00pm during the summer months (May, July, September)

DT-G thanked the WAP team for an excellent report.

7. Small Grants Fund

CD advised that full details of funding allocation can be found in the Draft Annual Report. She advised that Board Ambassadors were required for some projects and asked for volunteers.

- Weardale Warblers room hire – none
- Wolsingham WI noticeboard – DS
- Fusion Art display boards – CP
- St Thomas' Church Hall heating – JH
- Stanhope Barrington Primary School Nature Trail – JW
- Barrington Hall decoration – JW

8. AGM Preparation

AM asked Board members to consider who would like to be Chair/ Vice Chair for each of the sectors. The Chair will be taken from the Public Sector of the Board. AM advised that Board members were welcome to come to the office to talk about the roles and responsibilities of being a Chair.

9. Nomination of Task Group Leads

Board members nominated themselves for Task Group membership

***Support for Local Groups – TN, DP, BT, AS, JW, PS
Children, Young People and Families – CP, JH
Culture, Tourism and Heritage – TG, PC***

AM advised that there will also be a Task Group set up to look at the Social Isolation Fund money we will be administering. The WAP team will write out to Board members regarding this group in the coming weeks.

AM reminded all Board members that they will receive copies of Task and Finish Group meetings regardless of whether they are active members of the group in order to ensure they are kept fully informed of project development.

10. Countywide Partner Issues

Fire Service

PM advised that he had received an update on the Young Firefighter scheme during the meeting. All uniforms have now been purchased but they are still waiting for fire kits. Once the renovation work at the Fire Station is finished an event will be held to launch the scheme. PM confirmed that young people can take part in the scheme up to the age of 18 at which point they can access apprenticeships within the Fire Service if they wish.

Durham Community Action

YP advised that DCA have undertaken some research to determine whether community groups are in the right position to become community businesses. She will forward the report for circulation once complete.

County Durham Housing Group

DP advised that they still have grants available

DDES CCG

The Chair advised that there has been a leaflet prepared on Care Navigation which the WAP team will distribute with these notes.

11. Any Other Business

PC advised that one of the Board meeting dates in the Draft Annual Report was incorrect – the WAP team will amend this

AS thanked DT-G on behalf of all Board members for being an excellent Chair over the past 12 months and wished him well for the future.

12. Date and Time of Next Meeting

The AGM and Board Meeting will be held on Thursday 24th May at 6:00pm in the Durham Dales Centre, Stanhope.

Note: If you would like any further information or supporting documentation please contact a member of the WAP team.

Appendix 1

Area Budget Allocation 2017 / 18			
	Area Budget	Match Funding	Total
Support to Groups in Weardale			
Small Grants Fund	£25,000	£26,000	£51,000
Eastgate Village Hall (Community Buildings Capital Fund)	£5,827	£1,456	£7,283
Edmundbyers Village Hall (Community Buildings Capital Fund)	£6,339	£1,434	£7,773
Hunstanworth Village Hall (Community Buildings Capital Fund)	£7,834	£16,946	£24,780
<i>Support to Groups in Weardale Total</i>	£45,000	£45,836	£90,836
Health and Wellbeing			
Wellness Coordinator	£15,000	£8,499	£23,499
Rural Advice Worker (Welfare Reform)	£10,000	£6,676	£16,676
<i>Health and Wellbeing Total</i>	£25,000	£15,175	£40,175
Culture, Tourism and Heritage			
Altogether Archaeology (Ring-fenced)	£15,000	TBC	£15,000
2 for 1 vouchers – Killhope	£5,000	£703	£5,703
<i>Culture, Tourism and Heritage Total</i>	£20,000	£703	£20,703
Children, Young People and Families			
Young Firefighters	£10,000	£3,800	£13,800
Weardale Tub	£10,000	£9,391	£19,391
AAP Youth Fund – Make Do and Mend	£3,000	£12,350	£15,350
AAP Youth Fund – Transition for schools in Weardale	£3,000	£5,000	£8,000
AAP Youth Fund – Holiday Activities and Nutrition	£3,902	£5,098	£9,000
<i>Children, Young People and Families Total</i>	£29,902	£35,639	£65,541
Total	£119,902	£97,353	£217,255