



Durham County Council  
**Community Right to Bid**

## Registration of Assets of Community Value Nomination Form

**Please note that all sections of this form must be completed.**

If you need assistance completing this form, please refer to the FAQs document which can be downloaded from the website [www.durham.gov.uk](http://www.durham.gov.uk)

### SECTION 1. About your community organisation.

**Name of Community Group**

**Name of Contact Person**

Title:  First Name:

Surname:

**Address**

**Telephone Number**

**Email Address**

**Is this group:**

**(Please mark with ✓ as appropriate)**

**Supporting Documents:**

(Please mark with ✓ to confirm which option you have attached)

a) An un-incorporated body

If your group is an un-incorporated body please attach a list of the names and addresses of 21 members registered as local electors in Durham County.

**Or**

**Or**

b) A charity

Please provide written evidence of your status e.g. Group Constitution or charity number.

c) A company limited by guarantee

d) An industrial or provident society

e) A neighbourhood forum

f) A community interest company

g) A parish council

h) A neighbouring parish council

## SECTION 2. About your local connection.

Please describe the nature of your local connection to the asset you are nominating.

## SECTION 3. About the asset you are nominating.

**Title of Asset**

**Address of Asset**

**Name and contact of Occupier (if different from above)**

Name:

Addr:

Email:

Tel:

**Name and address of Owner (if different from above)**

Name:

Addr:

Email:

Tel:

**Name and address of those holding a freehold or leasehold interest in the asset.**

Name:

Addr:

Email:

Tel:

**Please give a description of the nominated asset and its proposed boundaries and attach a copy of a map highlighting the area covered by the asset you are nominating.**

Please ✓ to confirm boundary map is attached:

## SECTION 4. Reason for Nomination

**Please explain why your community group believes that the above named asset is an asset of community value and should be included on the register of assets of community value for Durham County Council.**

The definition of an asset of community value can be found in the guidance document.

**Please Note:** Any information entered into this section may be copied and passed onto the owner of the property you are nominating.

**In your reply you should address the following questions:**

1. Explain how the main use of the asset **currently** contributes to community value (see attached definition).
2. Has the main use of the asset in the **recent past** contributed to community value? Please explain how.
3. Explain how this asset could provide a **realistic future contribution** (in the next five years) to community value?

## SECTION 5. Accessibility

Please give details of how many people or what proportion of the community, and which particular sections of the community **currently** use the asset for its main use, or, if applicable, did so in the past.

If access to the asset is currently restricted in some way e.g. has no disabled access – please provide details.

## SECTION 6. Declaration

**I can confirm that to the best of my knowledge the information contained in this nomination form is complete and accurate.**

Name:  Date:

Title:

**Attached:**

1.  Site boundary map
2.  Evidence of your status - Group Constitution (incorporated body)
- or 3.  List of names and addresses of the 21 members registered as local electors in Durham County Council (unincorporated body)

Please send your completed form to either [right-to-bid@durham.gov.uk](mailto:right-to-bid@durham.gov.uk)

Or to Community Right to Bid, Durham County Council, Asset Management, County Hall, Durham, DH1 5UL

### Note 1

An asset of community value is defined for the purposes of this nomination process as:

A building or land can be considered an asset of community value if;

- it is currently used to improve the social well-being and interests of the local community, or a use in the last five years has done so; and
- that use is a main one not ancillary: and
- a) for land in community use it is realistic to think that there will continue to be a use that will improve the social well-being and interests of the local community; or

- b) for land in community use in the recent past it is realistic to think that there will be a community use in the next five years (in either case the community use does not have to be the exactly the same as in the present or past); and
- it is not excluded from listing.

Assets that are excluded from listing are:

- a) Residential premises including land held with the residence
- b) Land for which a site licence is required under the Caravan Sites and Control of Development Act 1960
- c) Operational land as defined in Part 11 of the Town and Country Planning Act 1990.

'Social well-being and interests' are defined as being land and buildings that are currently, have been or will be used (in particular) for cultural, recreational or sporting interests.

In addition, there should be:

- a) Broad and inclusive use of the asset across the community, **or**
- b) Use by a section of the community that would not otherwise be provided for or is under-provided for in the locality e.g. elderly people, children, religious or cultural groups, sporting groups

Proposed usage, if different from current usage, must comply with planning regulations in force at the time.