

Item 2

<p>East Durham Rural Corridor Area Action Partnership</p> <p>Annual General Meeting and Board Meeting</p>		
<p>Approved Minutes</p>		
Date:	Monday 20 May 2019	
Location:	The Manor House, West End, Sedgefield, TS21 2BW	
Present:	Board Members	AAP Team
	Parish Councillor Bernie Oliver Angela Stobbart Malcolm Gray Councillor Peter Brookes (Alternate) Parish Councillor Kathleen Dowson (Alternate) Sgt Alex Clarke Jen Straughan-Hawley Eileen Dickinson Melvyn Carr Michelle Atkinson Councillor David Brown Councillor John Robinson Tony Cutmore Chris Varty Councillor Maura McKeon Ann Carr Councillor Lucy Hovvels	Jane Bellis (AAP Co-ordinator) Claire Craft (Community Development Project Officer) Marie Ainscough (AAP Support Officer) Presenters Stephen Howell Su Lewis Jill Dudley
Forum Members:	There were 20 forum members present at the meeting	
Apologies Received:	Councillor Stuart Dunn, Councillor Jude Grant, Clive Crosby, Keith Pounder, Michael Pearson, Clair White	

Item No	Item	Action
PART 1		
1	<p>Annual General Meeting Election of Chair 2019/20</p> <p>Everyone was welcomed to the East Durham Rural Corridor Area Action Partnership Annual General Meeting and Board Meeting.</p> <p>The AAP Co-ordinator said that she was pleased to see so many forum members in attendance and hoped that they enjoyed the meeting.</p>	

Item 2

	<p>A special welcome was offered to Parish Councillor Kathleen Dowson who had been appointed as alternate Parish and Town Councillor representative on the Board and Su Lewis, Stephen Howell and Jill Dudley from Durham County Council who presented on the Section 106 agenda item.</p> <p>Prior to the Election of Chair, the AAP Co-ordinator thanked the outgoing Chair, Councillor Maura McKeon not just for her help and support with Board business during 2018/19, but for her active role on the Joint Priorities Task and Finish Group too.</p> <p>She also thanked Malcolm Gray and Jen Straughan-Hawley for acting as Vice Chairs last year, and for their help and support and standing in as Chair when needed.</p> <p>Following the report circulated to Board Members on 25 April setting out the process the AAP follow to elect the Chair and Vice Chairs of the AAP Board, as per the Terms of Reference, Jane Bellis confirmed that consensus had been reached via email that –</p> <ul style="list-style-type: none">➤ Malcolm Gray will be the Vice Chair for the partner section of the Board➤ Jen Straughan-Hawley will be the Vice Chair for the public section of the Board➤ Councillor John Robinson will be Vice Chair for the Elected Members section of the Board <p>This year the partners section of the Board will hold the position of Chair. Board members were asked for consensus to the appointment of Malcolm Gray as Chair of the East Durham Rural Corridor Area Action Partnership for 2019/20.</p> <p>Board members agreed to the above appointments.</p> <p>Malcolm Gray took the chair</p>	
PART 2		
2	<p>Introductions and Apologies</p> <p>Apologies were noted for those who were unable to attend the meeting and a round of introductions followed for the benefit of new Board members.</p> <p>The Chair highlighted that although the minute taker (Marie Ainscough) did not tend to include Board or forum members names in the body of the minutes; advice given in relation to GDPR (General Data Protection Regulations) is that Board minutes are</p>	

Item 2

	made public, therefore if anyone would like to remain anonymous they should state this.	
3	<p>Minutes of the Meeting held on 5 February 2019 & Matters Arising</p> <p>The minutes of the previous meeting held on 5 February 2019 were agreed as a true and accurate record.</p>	
4	<p>Countywide Partner Issues:</p> <p>4.1 County Durham Partnership Forum Update</p> <p>Councillor Maura McKeon had attended the County Durham Partnership Forum on 11 February 2019 and provided the following verbal update –</p> <ul style="list-style-type: none"> ➤ A presentation and workshop to recognise 10 years of the Area Action Partnerships took place and a lot of work went into this. <p>Maura highlighted that each AAP nominated a project they had funded and the winning project for the East Durham Rural Corridor AAP was Plastic Fantastic.</p> <ul style="list-style-type: none"> ➤ County Durham Vision - the Council are reviewing the vision for the County. The current vision (Altogether Better Durham) is being replaced with a more detailed strategy and a presentation on the third stage consultation for the County Durham Vision 2035 will take place at the next East Durham Rural Corridor AAP Board meeting in July. ➤ County Durham Plan - a discussion ensued around sustainable growth around the county, in particular young people's accommodation, the housing needs of the community, landlord accreditation schemes and bringing back 'out of use' properties. <p>Malcolm Gray will be attending the next meeting of the forum on 26 June 2019 and will feed back at a future Board meeting.</p>	
5	<p>Section 106 Consultation – Sedgefield and Fishburn</p> <p>Stephen Howell, Head of Culture and Sport delivered a presentation on Sedgefield Sports Developments. Su Lewis and Jill Dudley, Durham County Council colleagues attended also.</p> <p>The purpose of the presentation was to provide an update and invite comments from the AAP on the work of the DCC Section 106 Board in relation to the allocation of resources for sport.</p> <p>It was pointed out that slide 2 of the presentation should read 'consultation' and not 'prior to consultation'.</p>	

Item 2

There are a number of developments in Sedgefield that attract Section 106 funding –

- Sport Funding £575,997 (information provided at this meeting)
- Community Funding £230,833 (not part of this meeting tonight)

In September 2017, the sporting needs of Sedgefield community were identified so funding and future developments could be co-ordinated and coherent.

A proposal was agreed in principle by the Section 106 panel subject to community consultation and potential beneficiaries making formal application for funding and presenting a sustainable deliverable project.

The original project brief was to investigate options to develop a multi sports hub site for the community in Sedgefield however; Stephen explained that there was not the capacity, it was not viable and there were land issues.

Eight clubs and groups were involved in the initial discussions and the following schemes identified –

Project	Allocation Amount
Sedgefield Squash Club	£45,000
Sedgefield Cricket Club	£95,000
Sedgefield Harriers	£345,000
Sedgefield Bowls Club	£40,000
Fishburn Football Club	£30,000
Sedgefield Football Club	£10,000
Sedgefield Rugby Club	£10,997
Total	£575,997

The sport clubs have been notified of the allocated amount of funding subject to consultation and an informed formal application process is required. The timeframes are unknown at this stage and Stephen explained that some of the projects are short term and others long term, some might not make it through the application process whereas others could be delayed.

Sedgefield Town Council, Fishburn, Bradbury and Mordon Parish Councils have been consulted and made aware that Fishburn Bowls Club and Allotments are other potential interested parties.

Item 2

<p>The next stage –</p> <p>Clubs will be invited to submit their applications and the AAP funding team will then undertake project and organisation appraisal. A Section 106 panel will consider the funding applications and decide a final allocation. The successful applicants will be invited to develop their projects.</p> <p>Community organisations will be invited to express an interest in the community funding and the AAP framework will be used.</p> <p>Responses received from the Board along with any others will be collated and a collective response submitted to Stephen Howell or a member of his team within a week.</p> <p>A question and answer session followed –</p> <p>Tim Dredge asked if there was any chance of having a partial sports hub.</p> <p>Su Lewis explained that there was some joining up of some clubs but a wider conversation on this needed.</p> <p>Julia Bowles raised her concern that there had been no consultation with the general public, in particular elderly groups and asked what further consultations are taking place?</p> <p>Stephen explained to Julia that they are not intending consulting any wider than the AAPs. A meeting took place on 4 April to consult the Town and Parish Councils within the AAP area.</p> <p>Gloria Wills from Sedgefield Town Council agreed with the overall amount of £575,997 but raised that she felt there was two amounts to the sports element, £147,600 and £151,397 equating to £298,997. In her opinion, this was a contribution towards open spaces and that there should be two consultations, not just one. Stephen Howell to look into this.</p> <p>Councillor Lucy Hovvels was in agreement with Gloria.</p> <p>Chris Varty asked if transport was included as some young people do not have cars and not all children who attend these clubs come from Sedgefield.</p> <p>Stephen explained that many of the young people car share and by doing this, sport brings the community together.</p> <p>Mel Carr asked for a breakdown of the income and queried where</p>	<p>Stephen Howell</p>
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Item 2

this money is coming from. He asked Stephen how much was in the pot and when the remainder of the money would come in.

Stephen explained to Mel that there was a formula for every house and he had no idea on how this money would come in.

Mel asked when, will and how the money was being calculated so everyone gets their fair share.

A forum member asked if there would be a deadline for the completion and return of the application. Stephen explained that following the submission of the application, a dialogue would take place and a final decision made. There will also be an opportunity for the applicant to add further information.

Cllr Maura McKeon asked if children and young people would be involved in the process and Stephen explained that they would be working directly with the clubs.

Sheila Sutherland from Sedgefield Bowls Club asked if the club could submit an application to the community hub as well; Stephen said that they could ask.

Michele Barker asked if there was a deadline or could it be staged as she was very wary that they might not get this money as Section 106 money is usually for capital projects and they did not want to 'put all their eggs in one basket'.

Stephen explained to Michele that once the application had been received, the club would receive an explanation within a fortnight. He did say that there would be some flexibility as some projects might not spend the allocated amount.

Paula Swindale from Sedgefield Cricket Club commented that they would like to use this as a potential allocation to attract match funding. She explained that the club had received a lot of support and that it was their ambition to make the money work harder.

Councillor Lucy Hovvells asked Stephen if they had linked health with sport and measured the benefits of this in particular with schools and the increase with health problems and obesity.

Stephen explained that they had done a bit of work on this and that the evaluation/monitoring process would pick this up.

Councillor John Robinson raised that this process was unique to the county and was a learning process.

Item 2

	The Chair thanked Stephen for his presentation.	
6	<p>Priority Updates (from Task Group and Projects) & Participatory Budgeting Update</p> <p>Board members had been provided with an update on progress made through and following the Joint Priorities Task & Finish Group meeting held on 19 February 2019.</p> <p>It was highlighted that the Foundation of Light – Kicks project has exceeded its target. There are 101 young people attending sessions in Trimdon and Kelloe.</p> <p>Jane also pointed out that there is a 104 year old person taking part in Boxercise via the Revitalise project led by the Foundation of Light.</p> <p>Proposals for the allocation of funding available in 2019/20 is currently under review. A team meeting is scheduled to take place on 29 May and a proposal will be communicated to the Board for a final decision as soon as possible after that.</p> <p>The Board was asked to note the content of this report, and await further updates.</p>	
7	<p>Co-ordinators Report including Quarterly Performance Management & Priorities Review / Discussion Report</p> <p><i>10 Years of AAPs Celebration Event</i></p> <p>An event to celebrate 10 years of the AAPs took place on 24 April. Jane thanked all of those who did not attend, AAP staff and forum and Board members for all of their hard work over the years; as the AAP could not have achieved what they have without them.</p> <p><i>Public Representative Reappointment</i></p> <p>Jen Straughan-Hawley had been re-appointed to the Board as public representative after having to stand down after her four-year term.</p>	
8	<p>Local Neighbourhood Issues (LNI) 8.1 Locality Policing Issues</p> <p>Alex Clarke provided the AAP with the following update on local policing information –</p> <p><i>Update from Sgt Kevin Hall (Durham area)</i></p> <ul style="list-style-type: none"> • Work is ongoing to encourage the use of recycling pedal 	

Item 2

	<p>bikes</p> <ul style="list-style-type: none"> • PCSO Shaun Banks will be leaving Durham Constabulary mid-June to take up a post in Cumbria • Neighbourhood Community Speedwatch – 82 warning letters have been issued • Officers from Newton Aycliffe Neighbourhood Team have teamed up with local schools to tackle road safety. This will be rolled out in September in an attempt to tackle speeding, parking and other traffic offence activities around schools. • PCSO Michael Robson has settled in to his role • No incidents were reported following Sedgefield Medieval Day • Armed Forces Day - 22 and 23 June • No update from the Peterlee area 	
9	<p>Neighbourhood Budget Projects</p> <p>Each unitary councillor has a neighbourhood budget of £19,400.00 per annum granted to them by the county council. The AAP is required to publicise their proposed awards and to comment where a councillor has declared a conflict of interest.</p> <p>The following Neighbourhood Budget project; was shared with the Board -</p> <p>Name of Scheme: Defibrillator Councillor(s): Brown Interest Declared: No Amount: £1,369.00</p> <p>The Board was happy to support the project.</p>	
10	<p>Date and Time of Next Meeting</p> <p>The next Board meeting will be held on Thursday 18 July 2019 from 5.00 pm – 7.00 pm at Trimdon Community College, Elwick View, Trimdon Village, TS29 6JU.</p> <p>Subsequent Board Meetings</p> <ul style="list-style-type: none"> ➤ Monday 23 September 2019 – Bowburn Community Centre ➤ Thursday 28 November 2019 – Fishburn Community Centre ➤ Monday 27 January 2020 - tbc ➤ Thursday 26 March 2020 - tbc <p>Everyone was thanked for their attendance.</p>	