

Food Hygiene Rating Scheme: Request for a re-visit

When completing this form please refer to the notes overleaf

Business details

Food business operator/proprietor

Business name Premises Ref:

Business addresses

Business tel. number Business email

Inspection details

Date of Inspection Food Hygiene Rating given

Inspection Reference Service Request Reference

Action taken

Please describe the remedial action you have taken with reference to the issues identified in the inspection letter/report provided to you by your local authority with your score:

Compliance with food hygiene and safety procedures

Compliance with structural requirements

Confidence in management/control procedures

Please provide any other supplementary evidence (e.g. photographs, invoices, copies of relevant HACCP documentation etc.).

Signature

Name in capitals

Position Date

Please return this form by post: Durham County Council, Adult and Health Services, Environment, Health & Consumer Protection (Food Safety and Wellbeing), PO Box 617, Durham, DH1 9HZ

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Notes for businesses:

1. As the food business operator of the establishment, you can **request a visit to carry out a re-inspection** with a view to giving you a new and higher food hygiene rating; however, you must have taken action to rectify the non-compliances identified at the time of inspection that are highlighted in your inspection report and pay a fee of £170.
2. **Do not send payment with your application.**
3. We will contact you to let you know if you have provided enough information to accept your application. Once we have accepted your application we will advise you how to pay the fee.
4. You can make the request at any time after the statutory inspection if you have made the required improvements.
5. You must provide details of the improvements made with your request, including supporting evidence where appropriate.
6. If we consider that you have provided sufficient evidence that the required improvements have been made, we will make an unannounced visit within three months of the receipt of a valid request and payment.
7. The food safety officer will give you a 'new' food hygiene rating based on the level of compliance that is found at the time of the re-visit - you should be aware that **your rating could go up, down or remain the same.**