

**MID DURHAM
AREA ACTION PARTNERSHIP**

BOARD MEETING

**MINUTES OF THE MID DURHAM AREA ACTION PARTNERSHIP BOARD
MEETING** New Brancepeth Village Hall, Rock Tce, New Brancepeth, DH7 7EP
on **13th March 2019** at **6.00pm**

PRESENT:

Public Representatives

Janet Box, Mary Tribe and Lesley Baxter

Partner Organisations

Juliet Carling, Tina MacLellan, Paul Moralee, Helen Lynch,
and Peter Mackie

Elected Councillors

David Bell, John Turnbull, Ossie Johnson, Paul Taylor, and
Jude Considine

Co-opted

Rachel Edmunds (CDHG)

OFFICER

ATTENDANCE: Derek Snaith (AAP Co-ordinator), Pam Sinclair and Lynn
Cummings (AAP team)

PUBLIC

ATTENDANCE: Tony Tribe, Ken Barron, A Mountain, Karen Gibson, Gary
Greaves, Christine Pringle, Gwen Harvey, Peter Appleton,
Jack Harris, Andrew Donnelly, Vivienne Lowe, Dorothy
Hamilton and Ross Hamilton

GUEST

SPEAKERS: Dave Wafer (DCC Strategic Traffic Manager),

APOLOGIES:

Board Partners – Mark Mallatratt & Lee Brown
Board Elected Members – None
Board Public – Ellen Wilson, Freda Dawson, Martin Walker &
Peter Aitken
Forum Members – Alison Blake, Muriel Molloy, Len Shield,
Scott Bowes, and Derek Wintrell

1. Welcome to Board meeting

Cllr David Bell welcomed everyone to the meeting and asked the Board to introduce themselves

2. Minutes of previous meeting 9th January 2019

The minutes of the previous meeting were agreed as a true record.

Matters Arising:

None

3. Presentation: Durham Bus Station Consultation

Dave Wafer (Strategic Traffic Manager - DCC) gave a presentation on the Durham Bus Station Consultation

Following the presentation, the Chair opened the meeting up for questions and comments from the Board and Forum.

A question was raised where it will be relocated and when will the work be done.

It was stated busses will be located on the streets whilst the work is being undertaken and they are still looking at the finer details

A question was raised will the other side of the road opposite the bus station be demolished and why not put a youth club in the new station
It was stated not a lot of children use the bus station currently so felt no need for a youth club

A question was raised how the management of the station will be addressed

It was stated there are already security guards on the premise and the possible relocation of the Arriva drivers and the police on the mezzanine floor would be a good fit

A question was raised what impact there will be on the traffic flow
It was stated there will be no change to traffic, but the pedestrian flow problems will be addressed

A question was raised will there be an increase of bus stands
It was stated there will be the same amount of stands but it will be a better area for the passengers and signage will be improved ensuring a better use of space all round

It was stated a 'lost and found' section was required

It was felt info boards would be a good option but with larger lettering for

older commuters. Signage for visually impaired was also needed along with Dementia Friendly options. It was stated this has been factored in already

It was stated the Architect who designed the buildings on Milburngate Bridge was not a good option when picking the designer

It was stated the glass fronted Metro Bus Station was a good option to look at

It was stated if the old bus station metal facade was in Beamish that could be a good starting point for design

4. AAP Priority Report

Derek explained the AAP Priority Survey report (available on request) and gave a flavor of the report. He explained the recommendation was to adopt 3 priorities for the AAP for 2019/20. They were Children, Young People & Families, Older People (including health) and Crime & community safety (including environment). The recommendation was also to adopt the priorities for a 2year period 2019-2021

Recommendation: Board agreed both recommendations

5. AAP 10 Year Anniversary (event)

Derek explained the AAP 10 Year Anniversary report (available on request) and gave a flavor of the report.

Derek stated each AAP had been asked to submit 1 project from Area Budget's over the last 10 years. This project would be asked to attend and receive an award for their contribution to their AAP community.

The Board looked at the proposed 4 options and it was thought either the New Community Center's as a project or the Intergenerational Project could be a good option.

It was stated the AAP villages that had accessed funding from the AAP i.e. small grants etc. could display their projects and monies allocated in their village halls to promote the work done over the 10 years.

Following discussion, the vote was taken with 7 votes for the Community Centre's and 6 votes for the Intergenerational project.

It was agreed Derek would, as the vote was so close, work on a hybrid project encompassing both options and would work with AGEUK CD and

the Community Centre representatives on a combined project to take to the event. It was also thought as AGEUK CD would be picking up an award, in their own right, the Community Centre representative could pick up the one for Mid Durham AAP.

Discussion occurred around the attendees and it was thought Drew Watson and Karen Gibson should be invited to attend

Action: Board were requested to submit names for the event to Derek following the meeting

A discussion occurred around the setting up of a sub group to look at promoting the 10year anniversary.

Action: Board to contact Derek if they would like to sit on the sub group

A suggestion was made to present Andy Coulthard with an award from the AAP for his contribution over the last 10 years. It was agreed to present him with something at the 10yr event.

6. a Task Group Updates

6.1 Support for Older People

Peter Appleton gave an update on the current work of the task group and stated the task group have met twice since the last Board meeting.

- 6.1.1 The task group received feedback from Durham County Council's Spatial Policy staff on how they are integrating dementia into the County Durham Plan policies. The group felt the report did not reference dementia and how it would be tackled. The task group wrote to Spatial Policy section highlighting their concerns. Disappointingly a reply has not been forthcoming to date.
- 6.1.2 Lanchester Loneliness project is progressing well. They are producing a 40-page booklet and are looking to create Champions who will promote the guide once finalised.
- 6.1.3 Action plans and updates were provided by those projects in attendance such as care connect, however it was noted how disappointing it is that a couple of projects/representatives have not attended these last two meetings and provided an update. The meetings help with collaboration between projects and when there is not a full attendance it is difficult to foster this approach and gain the benefit from doing this.

- 6.1.4 WAG and Company – North East Friendship Dogs gave a presentation about their project and the benefit of teams (dog and owner) visiting elderly more isolated people in their homes and in facilities where older people may be living communally. The group welcomed the presentation. Linked to this there was a potential ‘bid’ for the older people’s social isolation fund, when this is available in the new financial year.
- 6.1.5 Beat the Scammers project has finished and hit all their targets and the Age UK County Durham have been asked to complete another application form for a small extension to this project. AGE UK County Durham Intergenerational Worker is due to be appointed soon with some focus on Burnhope.
- 6.1.6 Supportive - Volunteer Driver Scheme is currently recruiting volunteers The next task group meeting will be Thursday 11th April at 9.30am in the Miners Institute in Langley Park. At this meeting Social Isolation Fund ‘bids’ will be considered that are forthcoming from members of the task group and beyond.

6.2 Children & Families

- Derek gave an update on the current work of the task group. He stated a date for the next meeting has not been set until after the priorities for 2019/20 are chosen.
- 6.2.1 The Task Group has met once since the last Board meeting. The group discussed the two projects identified for the remaining Youth Funding - Delta 6 and ASK - and Lanchester Play Site which are included in the Area Budget report.
- 6.2.2 Updates were given on Active Valley, Active Durham, Carrside Youth Project and DCC leisure provision. Monitoring of current projects will be an agenda item on future meetings as will the issue of career advice in schools which was previously on the task group action plan.
- 6.2.3 The group are keen to retain the remaining Youth Fund and Area Budget balance for a project linked to young people and mental health. (See finance update para 2.5)

Community Safety

- 6.3 Derek gave an update on the current work of the task group and stated the task group have not met since the last Board meeting and had not planned to until the new priorities are agreed, however a meeting has been scheduled for Friday 22nd March 10am at Langley Park Miners Institute. This meeting is primarily to focus upon the outstanding community safety roadshows which are still to be delivered his year

6.4 Health & Wellbeing Task Group

Derek stated there has been no task group meeting, as reported in January a lot of the issues have been addressed through the Older Peoples and Children, Young People and Families' task groups and therefore this group was not meeting again.

6.4.1 Linked to health and wellbeing the Active Valley Steering Group have met once and the survey to gain residents' views on physical activity has been delayed.

6.4.2 People in the Deerness Valley are being encouraged to complete the survey (deadline 31st March). This will provide the project with a baseline starting point. The survey has been incentivized. Paper copies are available here at the meeting and an electronic link to the survey was sent as part of the board papers in the 'work of the AAP team' report.

6.5 Local Environmental Task Group

Cllr John Turnbull stated the Mid Durham Parish Council Committee have met once since the last Board meeting.

6.5.1 The DCC Neighbourhood Warden manager attended to give an update regarding the use of the 4 covert cameras in operation to help tackle the fly-tipping issues in Mid Durham. There was a full discussion relating to many areas of environmental crime and issues.

6.5.2 The AAP Coordinator attended to assist with progress in relation to the £10k environmental improvement fund held by DCC clean and green team. Each parish has £1k to utilise in their area with a focus on introducing wildflowers. Most parishes had now submitted schemes for consideration. The next step was for Clean and Green and the parishes to work to get the schemes fully costed and implemented.

6.5.3 The date of the next Joint Parishes Committee is 16th March 2019 at 10.00am Brandon & Byshottles Parish Council offices, 6 Goatbeck Terrace, Langley Moor, Durham.

6.6 Small Grant Appraisal Task Group

Mary gave an update on the current work of the task group. The small grants group have met once and sent out two batches of virtual applications since the last Board meeting in January and have discussed 9 applications

- 6.6.1 To date we have allocated £20,240.96 of small grant to 51 groups attracting a further £44,587.13 in match funding leaving £48.04 left to carry over into 2019/20.
- 6.6.2 The date of the next meeting is the 1st April, and this will be to look at applications that have been forthcoming for the 2019/20 small grants pot in which we have £20,048.04 to allocate this year.
- 6.6.3 There is a couple of spaces for another person or two to join this task group and aid in the decision making on these local grants. Please see Mary or Lynn if you have an interest.

6. b Area Budget Reports

6.1 Delta 6

Derek updated the Board on the project (available on request). He stated the application is asking for matched funding to employ 2 youth workers for 2 half days per week to assist with the drop-in sessions. The request is for £3,000 from the AAP Youth Fund (revenue) with an overall project budget of £6,000.

Recommendation: The Board agreed to support the project to the full £3,000 requested

6.2 Lanchester Play Site

Derek updated the Board on the project (available on request). He stated the application is asking for matched funding to further develop the original site by evacuating into the bank side making a level site. The request is for £10,000 from the AAP Area Budget (capital) with an overall project budget of £70,000.

Cllr Ossie Johnson & Cllr Jude Considine declared an interest

Recommendation: The Board agreed to support the project to the full £10,000 requested

6.3 Langley Park Community Gym

Derek updated the Board on the project (available on request). He stated the application is asking for matched funding to expand the gym by knocking through into an adjoining room and redecorating the room. The request is for £7,000 from the AAP Area Budget (capital) with an overall project budget of £30,056.

Recommendation: The Board agreed to support the project to the full £7,000 requested

6.4 Just Simply Ask

Derek updated the Board on the project (available on request). He stated the application is asking for funding to create a digital space specifically for young people. The request is for £3,902 from the AAP Youth Fund (revenue) and for £2,706 from the AAP Area Budget (revenue) with an overall project budget of £6,608.

Peter Appleton declared an interest

Derek informed the meeting DCC had decommissioned the project stating the project could then not be approved.

Derek informed the Board the Children, Young People & Families task group had requested they retain the £1,000 for any projects they may look at

Cllr Paul Taylor requested information on why it had been decommissioned. Helen stated she could look into it and forward information confidentially to the Board for information only. She also stated under DCC financial procedures AAP's cannot support decommissioned projects.

Action: Helen Lynch to report back to Board only with information on why it was decommissioned

Recommendation: The Board did **not** approve the project as DCC have decommissioned the project

6.5 Beat the Scammers

Derek updated the Board on the project (available on request). He stated the application is asking for funding to purchase call blockers to be installed free to older vulnerable people. The request is for £1,000 from the the AAP Area Budget (revenue) with an overall project budget of £1,000.

Recommendation: The Board agreed to support the project to the full £1,000 requested

7. **Correspondence and Written Questions from the Public**

None

8. Report from AAP Coordinator

8.1 Forthcoming AGM

Derek explained the report (available on request). He stated there could possibly be a new format for the Annual Report this year. He stated our rotating chair will come from the Public Representatives this coming year and we currently have an elected member vacancy on the Board but elections are being held next week.

Recommendation: The Board were asked to note the report

8.2 #Durham 19 – Durham’s Year of Culture

Derek explained the report (available on request). He stated a member of the AAP Board is needed to sit on the ‘Year of Culture’ sub group

Action: Derek to circulate information and dates for nominations to come forward

Recommendation: The Board were asked to note the report

8.3 Work of the Mid Durham AAP Team – January 2019 – March 2019

- **St John’s Meadowfield** – Working towards a mid-April 2019 completion (as a fully dementia friendly building). Attended meeting to look at governance for new trustees of the group
- Attended **Brandon Partnership** meeting – Cricket Club is progressing plans to create an extra meeting/education room and Table Tennis Club pursuing plans for purpose-built building on Sports Hub site
- Working with DCC Culture & Sport, County Councillor and Parish Council to explore possibility of providing a skate park at Ushaw Moor
- **Dementia Friendly Community’s** project. Lanchester and Brandon (Langley Moor/Meadowfield) have steering groups in place to take forward. Esh Winning, via their Residents Association, are planning a fun day in Dementia week and also work in helping to look at Hamsteels CC as a Dementia Friendly building has also started. The Dementia Friendly Community Co-ordinator is now making connections in Langley Park. A recent press release on the project has also been produced
- Developing **Area Budget and Neighbourhood Budget** applications and allocations for 2018/19
- Working with **Active Durham, Public Health and Culture and Sport** colleagues to develop the **Active Valley Project**. The Steering Advisory Groups have both met since the last meeting. The survey is now live and

we are helping promote this:

https://www.surveymonkey.co.uk/r/HFH7KCF?fbclid=IwAR3uvMmB76WE-oz_ozFYHrOGN6CcgCzdRfk0ihV9ZIFymvagyEO8JTdAU

- **Deerness Paths project** is currently in the hands of the Public Rights of Way team who are looking at the suggested improvements and costing them up. They are also awaiting a mobility and access report from a volunteer and Countryside Ranger. A meeting of the group will be organised for later in the month
- Attended the Mid Durham **Parish Council Committee** in January to re-iterate the environment funding available for schemes primarily linked to wildflower planting
- Supporting the **Lanchester Loneliness** working group alongside our relevant County Cllrs
- Supporting the Police and Partners in **Brandon** to look at providing “drop in” sessions for targeted 8-13 year olds
- Supporting Lanchester Parish Council and local Councillors to improve Manor Grange play area
- Held 3 **task group** meetings and continue to develop 5 task group action plans
- Asked for feedback virtually on several **Small Grants** applications and held 1 appraisal meeting
- Attended and supported the **Friends of Addison Park** meetings???
- Sent out **quarterly monitoring** to AB projects that are active within the last 2 years – Quarter 3
- Produced the **February E-bulletin**
- Supporting **Langley Park** Primary School and their volunteers alongside DCC Culture and Sport to extend and develop their **community fitness suite**
- Updated the **Mid Durham AAP web pages**
- Undertook a visit to ‘**Ushaw**’ to look at their plans for activities and events in 2019/20
- Attended the **County Durham Plan/Housing Strategy** drop in event in **Meadowfield**
- Contributed to the Brandon and Byshottles Parish Newsletter
- Initiated surveys to help improve the office functions and obtain better broadband, phones and scanning capabilities
- Submitted a question to Full Council on support we might obtain for our cultural, heritage and sporting assets in this Year of Culture for Durham
<https://www.thisisdurham.com/19>

- Attended the County Durham Partnership Forum meeting with our vice chair Janet Box and received presentations linked to the new council ‘vision’ and the **10th year/anniversary of AAPs**
- Promoted a number of consultations on council services open to the public in our area

8.4 Finance update

Derek gave the report to the Board (available on request).

Recommendation: Board to note the report

9. Partner Update

Police PACT Update

Derek unfortunately stated both Police representatives were unable to attend the meeting but their report was available on request

CCG Partner Update

Juliet stated the CCG are reviewing services from Shotley Bridge hospital and an 8-week consultation will commence 23rd March 2019

Action: Juliet to forward the consultation for circulation around the Board and Forum

10. Date & Time of Next meetings

Cllr David Bell thanked everyone for coming and stated the next AGM/Board meeting will be held on 8th May 2019 at 6.00pm in Burnhope Community Centre, Langley Avenue, Burnhope, DH7 0AG

For Further details on these minutes please contact the Mid Durham AAP team on 07769 131417.

Board Approval of Minutes dated:

Chairpersons Signature: _____

Date: _____