

# MINUTES

<b>MEETING:</b> Bishop Auckland Heritage Action Zone Advisory Group	<b>DATE:</b> 9 <sup>th</sup> April 2019
<b>VENUE:</b> Bishop Auckland Town Hall	<b>TIME:</b> 9.00am

<b>PRESENT:</b> Cllr Jamie Blackburn (Vice-Chair) BA Town Council Nigel Bryson BA Town Team Liz Fisher The Auckland Project Annalisa Ward Durham County Council Jules Brown Historic England Chris Myers Durham County Council Andrew Walker BA & Shildon AAP Cllr Joy Allen Durham County Council	<b>APOLOGIES:</b> Dr Robert McManners BA Civic Society (Chair) Bryan Harris Durham County Council Kathryn Watson Durham County Council
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Item No		To Action
<b>1.0</b>	<b>WELCOME &amp; INTRODUCTIONS</b>	
1.1	The Vice-Chair welcomed everyone to the meeting.	
1.2	Apologies were received from KW, BMc, and BH.	
<b>2.0</b>	<b>MINUTES &amp; ACTIONS</b>	
2.1	The minutes of the meeting held on 15 <sup>th</sup> January 2019 were agreed as a true record.	
2.2	<b>Actions:</b> Item 6.2 LF said she had discussed revised designs for the Fore Bondgate signage scheme with TAP team and would forward comments to KW. KW was to circulate designs to the group following any amendments.	LF KW
<b>3.0</b>	<b>UPDATE FROM BRIGHTER BISHOP AUCKLAND PARTNERSHIP</b>	
3.1	No update in Bob's absence.	

Item No		To Action
4.0	<p data-bbox="272 241 663 275"><b>PROJECT MANAGER'S REPORT</b></p> <p data-bbox="153 315 193 342">4.1</p> <p data-bbox="272 315 1015 349"><b>Delivery Plan 2019/20, Project List and Project Gantt Chart</b></p> <p data-bbox="272 349 1342 421">AnnW gave a brief update on the reports and asked for comments to be forwarded to her. She said that there would be a full review of the delivery plan at the next meeting.</p> <p data-bbox="153 459 193 486">4.2</p> <p data-bbox="272 459 600 492"><b>Project Manager's Report</b></p> <p data-bbox="272 492 1158 526">AnnW gave a brief summary of the managers' report, which was circulated.</p> <p data-bbox="272 564 451 598"><b>Management:</b></p> <ul data-bbox="320 598 1326 703" style="list-style-type: none"> <li>• HE awarded us a Capacity Building Grant for the Economic Study of £23,840 80% of the total project cost of £29,800.</li> <li>• HAZ Delivery Plan, Gantt Chart and Project List have been updated.</li> </ul> <p data-bbox="272 741 397 775"><b>Research:</b></p> <ul data-bbox="320 775 1342 1099" style="list-style-type: none"> <li>• Research Visits completed 13/14<sup>th</sup> February, (Old Coop, McIntyre Building and Mechanics Institute). Draft reports received by Historic England and reports should be finalised by end April/early May.</li> <li>• Historic Area Assessment Project brief agreed, research team visited town to recce area on 13<sup>th</sup> Feb. Building Archaeology Team completed fieldwork on 2 out of the 5-character areas (Kingsway and Newgate, others are Castle. Market Place, Fore Bondgate/North Bondgate), meetings organised with local historians. Clare Howard HAA Team Leader will be doing a presentation to the Advisory Group on 16<sup>th</sup> July.</li> </ul> <p data-bbox="272 1137 435 1171"><b>Designation:</b></p> <ul data-bbox="320 1171 1318 1276" style="list-style-type: none"> <li>• Review Visits to 25 and 80 Newgate scheduled for April/May 2019. AnnW contacting owners of 103/105 Newgate to organise a visit for a new designation submission.</li> </ul> <p data-bbox="272 1314 782 1348"><b>Town Building Re-use – Economic Study</b></p> <ul data-bbox="320 1348 1331 1816" style="list-style-type: none"> <li>• Anarchitecture have conducted all first surveys and high-level roof surveys. 11 buildings have been surveyed internally and externally and a further 19 externally only.</li> <li>• Project Workshop held on 25<sup>th</sup> February to discuss desktop review of regional/national town regeneration studies, comparator towns and a town wide property market review.</li> <li>• Stage 2 works underway which includes building development appraisals, further costings on works to 13 properties across Zones 1-3, with the majority of properties being in Zone 2.(43 Market Place to 18 Newgate)</li> <li>• Enquiries/Waiting List for new TBI grants now being processed</li> <li>• NB asked whether the owners of the former Mechanics Institute had been established. AnnW said that owners had not yet been identified, however, she would continue with her enquiries</li> </ul>	<p data-bbox="1369 349 1417 376">ALL</p> <p data-bbox="1369 1794 1445 1821">AnnW</p>

Item No		To Action
4.0	<p data-bbox="272 210 762 241"><b>PROJECT MANAGER'S REPORT</b> (cont'd)</p> <p data-bbox="153 277 193 309">4.2</p> <p data-bbox="272 284 1294 387">JBr said that the condition of some town centre properties was better than anticipated which would be an advantage when considering the re-use of historic buildings. A presentation on the Economic Study was being arranged for the next meeting in May.</p> <p data-bbox="272 425 863 456"><b>Delivery Plan Conservation Area Grant Scheme</b></p> <ul data-bbox="323 461 1318 600" style="list-style-type: none"> <li>• 2<sup>nd</sup> Draft in progress.</li> <li>• Grant Scheme Paperwork drafted and awaiting approval.</li> <li>• Grant Scheme Delivery Plan will be considered by HE on 23<sup>rd</sup> April and a scheme start date of July 2019 is anticipated.</li> </ul> <p data-bbox="272 636 557 667"><b>Castle Park and Assets</b></p> <ul data-bbox="323 672 1337 775" style="list-style-type: none"> <li>• Olivia been assisting with filming at West Mural Tower to produce three short films (intro to the project, restoration and heritage skills and future use/ history of the building).</li> </ul> <p data-bbox="272 810 440 842"><b>Public Realm</b></p> <ul data-bbox="323 846 1326 1025" style="list-style-type: none"> <li>• The no waiting and no unloading restrictions will come into force on 17<sup>th</sup> April. Yellow lines will be added to the front of the sight and signage added to the existing signage columns. Lee Mowbray and Lee Douthwaite are liaising regarding the yellow lining to ensure it is in line with our future plans for kerbing and surfacing the area surrounding the water fountain.</li> </ul> <p data-bbox="272 1061 435 1093"><b>Engagement</b></p> <ul data-bbox="323 1097 1342 1706" style="list-style-type: none"> <li>• History and Heritage festival 13<sup>th</sup> September to 28<sup>th</sup> September– emails sent to 20 local organisations. Responses to date from The Auckland Project, King James and St John's School, DAFT, Weardale Railway, Durham Records Office, S&amp;D HAZ, Prof Steven Martin and Bishop and Coundon in Bloom, outline calendar of events to be submitted to the meeting.</li> <li>• Social Media training complete and Facebook live from 30<sup>th</sup> March. Emailed other local organisations to encourage them to like and share posts (e.g. Town Team, BATC). Instagram account activated. AnnW was looking to introduce the members of the Advisory Group over a series of posts on the HAZ Facebook page and would be emailing all group members with a request for a few sentences on their role on the group and their vision for or what they hope the HAZ can achieve.</li> <li>• The HAZ/DCC and TAP are taking part in the British Council for Archaeology Festival in July 2019. Our contribution will be two building archaeology walks on 24<sup>th</sup> July covering Newgate St to explore the various architectural styles and building types.</li> </ul> <p data-bbox="272 1742 347 1774"><b>Other</b></p> <ul data-bbox="323 1778 1315 1917" style="list-style-type: none"> <li>• Invest in Bishop Auckland Event organised for 21<sup>st</sup> May 2019. We are looking to invite developers, business investors, estate agents, vacant building owners etc. AnnW to email all group members to save the date and request suggestions for invitees.</li> </ul>	<p data-bbox="1369 320 1445 351">AnnW</p> <p data-bbox="1369 1391 1445 1453">AnnW ALL</p> <p data-bbox="1369 1816 1501 1848">AnnW/ALL</p>

Item No		To Action
4.0	<b>PROJECT MANAGER'S REPORT</b> (cont'd)	
4.3	<p><b>Town Centre Vacancy Map</b></p> <p>AnnW had drawn up a Town Centre Vacancy Map (copy circulated) and would update the status of properties on a regular basis. At JBr's suggestion, AnnW would work with HAZ volunteer OL to produce an overlay showing historical and modern buildings and details of current occupiers.</p> <p>JB asked if the map could be zoned to highlight smaller independent shops in Bondgate. AnnW to action.</p>	<p>AnnW AnnW/OL</p> <p>AnnW</p>
5.0	<b>REVIEW OF ACTIONS</b>	
5.1	LF to forward comments on Fore Bondgate signage designs to KW	LF
5.2	KW to circulate final Fore Bondgate signage designs to the group	KW
5.3	Comments to AnnW on Delivery Plan 2019/20	ALL
5.4	AnnW to arrange a presentation on the Economic Study for the next meeting in May.	AnnW
5.5	AnnW to update properties status on Town Centre Vacancy Map, include zoning to highlight Bondgate independent shops and work with OL to produce an overlay showing historical and modern buildings and details of current occupiers.	AnnW/OL
5.6	AnnW to email all group members with a request for a few sentences on their role on the group and their vision for or what they hope the HAZ can achieve.	AnnW ALL
5.7	AnnW to email all group members to save the date for the Invest in Bishop Auckland Event on 21st May and request suggestions for invitees.	AnnW ALL
6.0	<b>ANY OTHER BUSINESS</b>	
6.1	<b>Regeneration Update (CM)</b>	
	<ul style="list-style-type: none"> <li>DCC's Targeted Business Improvement (TBI) Grants Scheme was relaunched on 1<sup>st</sup> April, with eight expressions of interest received to date, some from existing business, some from businesses wishing to relocate.</li> </ul>	
	<ul style="list-style-type: none"> <li>The Bishop Auckland Masterplan was now completed. CM would be taking a report to DCC Cabinet for sign off in May and giving presentations to BATC and BATT in the near future.</li> </ul>	CM CM
	<ul style="list-style-type: none"> <li>The Auckland Tower Project had been shortlisted for an RTPA Award, and CM would be attending the ceremony in London on 24th April</li> </ul>	CM
	<ul style="list-style-type: none"> <li>DCC budgets set - Capital Programme agreed for 2020/21.</li> </ul>	

Item No		To Action
6.0	<b>ANY OTHER BUSINESS</b> (cont'd)	
6.2	JBr reported that the Spanish Gallery scaffolding had been removed and the building was looking impressive.	
7.0	<b>DATE AND TIME OF NEXT MEETING</b>	
7.1	Tuesday 14th May 2019, 10.00am at Bishop Auckland Town Hall.	