

**MID DURHAM
AREA ACTION PARTNERSHIP**

BOARD MEETING

**MINUTES OF THE MID DURHAM AREA ACTION PARTNERSHIP BOARD
MEETING** in Satley Village Hall, Satley, Co. Durham, DL13 4HU on **12th**
September 2018 at 6.00pm

PRESENT:

Public Representatives

Janet Box, Ellen Wilson, Peter Aitken OBE, Mary Tribe,
Martin Walker and Lesley Baxter

Partner Organisations

John Jameson, Rachel Edmunds (Co-opted), Sgt Jason
Mole, Juliet Carling, Tina MacLellan and Helen Lynch

Elected Councillors

David Bell, John Turnbull, Mike McGaun, Paul Taylor and
Ossie Johnson

OFFICER

ATTENDANCE:

Andy Coulthard (AAP Coordinator), Pam Sinclair and Lynn
Cummings (AAP team) Durham County Council.

PUBLIC

ATTENDANCE:

Edwin Simpson, Tony Tribe, Danny Bone, Gareth Ayre,
Derek Wintrell, Linda Tyman, Christine Fletcher, Wendy
Emberson, Julie Walters and Tony Tribe

GUEST

SPEAKERS:

Helen Lynch (DCC) and Linda Tyman (Supportive)

APOLOGIES:

Board Partners – Mark Mallatratt, and Lesley Richardson
Board Elected Members –Jude Considine & Anne Bonner
Board Public – None
Co-opted – Sophie Marston
Forum Members – Peter Appleton, Gavin Clark, Hannah
Walters, Liz Manning, Bob Hopson, Len Shield and Jill
Gladstone

1. Welcome to Board meeting and new members

Cllr David Bell welcomed everyone to the meeting and highlighted the following as having left the AAP Board recently - Vicky McCourt (Karbon), Lesley Richardson (Business - NE First), Russell Hayward (Voluntary

Sector - DCA) and Drew Watson (Young Person). He then welcomed the new Board members that were present - Martin Walker (Public) and Tina MacLellan (Voluntary Sector – Durham Vineyards) and highlighted apologies from Sophie Marston (Young Person), Peter Mackie (Business – NE First) and Karen Morris (Karbon). Cllr Bell thanked the outgoing Board members on behalf of the Board and requested a letter be sent to all. Cllr Bell informed the meeting, on the basis of the new GDPR policies he would ask whether anyone not wanting their names mentioning in the meeting notes to state at this point. No-one indicated that this was an issue for them.

2. Minutes of previous meeting 11th July 2018

The minutes of the previous meeting were agreed as a true record.

Matters Arising:

4.3.2. – Community Safety – Andy to put domestic abuse on the next Older Peoples task group agenda.

3. Presentation: Supportive Overview

Linda Tyman gave a presentation on the Supportive project (available on request). Following the presentation the Chair opened the meeting up for questions and comments from the Board and Forum.

A question was raised would the Syrian refugees based across Durham County be able to access the scheme. It was stated 'yes' as long as the AAPs that have funded Supportive are flexible with their social scheme target groups (AAPs would need to be approached); however, they are definitely able to access the 'Help to Health' programme. Juliet Carling also stated funding for medical transport can be accessed via GP surgeries via the PTS (patient transport scheme).

A question was raised is there a medical distance limit. It was stated there is no actual limit but excessive distances would be looked at and a capping system is also being considered. Currently the client pays 50p per mile towards the journey.

Action: Andy to forward the Supportive leaflet to Sgt. Jason Mole for distribution.

4 Presentation: Durham County Council Budget Update

Helen Lynch gave a presentation on the DCC Budget Update (available on request). Following the presentation the Chairperson opened the meeting up for questions and comments from the Board and Forum.

A question was raised, how older people would be able to give their views on the consultation if they did not have access to the internet etc. It was stated DCC are very mindful that many people do not have access to the internet and Helen would feed this comment back to the team. They could also look to work with Age UK CD to alleviate the problem.

DCC were complimented on their ongoing engagement with the AAPs and the community as it is recognized as a difficult process and by taking an open and honest approach it was keeping those interested residents in the County informed and able to influence.

It was stated DCC's previous consultations have been very well supported and it was hoped this would also be the case for the current one.

5. a Priorities

5.1 Support for Older People

Janet Box gave an update on the current work of the task group. The task group has met once since the last Board meeting.

- 5.1.2 The group considered the previously submitted three proposals from Age UK CD looking at building on their previous intergeneration work, developing their Come Eat Together programme across Mid Durham and the Information and Advice Service also across Mid Durham. The group noted that the Come Eat Together budget had been lowered by £2,000 on the request of the AAP to fit within the budget. They also noted that the Information and Advice Service was also going to another 10 AAPs for funding requests. The Task Group were in favour of all 3 applications going forward to the Board for approval.
- 5.1.3 The group discussed the progress of the Dementia Friendly Communities (DFC) programme with the DFC Coordinator and asked for the action plan to be updated to show the progress being made. The Lanchester Loneliness group, made up primarily of the Patient Reference Group, have organised with the Coordinator a DFC event for Tuesday 2 October from 11am till 1pm followed by a 45min Dementia Friends session. Whilst in Brandon the Coordinator has already identified several members of the Brandon Partnership to act as the steering group for DFC Brandon and meetings have already started. A discussion took place regarding the formation of a compact around social isolation, but further discussion is needed on this. Esh Winning will be the third community to start this process, but this will be towards the back end of this year via the Esh Winning Residents Group.

- 5.1.4 Project updates were provided by Age UK County Durham's Beat the Scammers, the Fire and Emergency Service's Emergency Heating Programme, Supportive's Volunteer Social Driving Scheme, the Lanchester Surgery's Patient Reference Group's Lanchester Loneliness Project and Karbon's Silver Talk and Managing Money Better programs. It was also agreed by the group that there was a need for a press release to showcase the work of this task group with links into DFC and this will be produced in September.
- 5.1.5 It was stated there is a new exercise class starting in the newly built Burnhope Community Centre and all are welcome to join. Age UK CD stated they are also committed to deliver sessions in the community centre. Cllr Ossie Johnson thanked Janet and the Community Centre committee for all their recent hard work.

The next task group meeting will be Thursday 1st November at 9.00am in the Miners Institute in Langley Park.

5.2 Children & Families

Andy gave an update on the current work of the task group. He stated the task group have met once since the last Board meeting.

- 5.2.1 Several members of the task group met with colleagues from the One Point Service and relevant partners to discuss mental health services for children, young people and families. This is a priority area that was highlighted in the 2016 priority survey which suggested support to improve the mental resilience of young people. The group highlighted a major concern between the time it takes between recognising young people with mental health issues and them being seen by a service (upwards of 12 weeks). It was felt that this was an area of support which could be explored further this financial year using some of the Youth Fund, whilst future work was needed to support the development of emotional resilience at a primary school level.
- 5.2.2 The group still has no Chairperson assigned, but a suggestion has come forward by one of our County Councillors to see if the Board would consider having Cllr Maura McKeon (Coxhoe) as the Chairperson. The Cllr does not reside nor represent a division in our AAP, but does have the Cabinet Support Member for Children and Young People's Services.

The next meeting of the task group will take place in October.

Action: The Board agreed to the Coordinator approaching Cllr McKeon on their behalf to see if she would Chair the task group.

5.3 Community Safety

John Jameson gave an update on the current work of the task group, stating the task group have met three times since the last Board meeting.

5.3.1 The group have primarily discussed the provision of holding 4 Community Safety events planned for September and October. The report scheduled for later in the agenda will provide further information.

5.3.2 If the Heads Up application is endorsed by the Board at the meeting tonight then the next edition (end of November) will feature dark nights and community safety stories.

The next meeting will take place on the 13 September at Langley Park to discuss the final logistics for the events.

5.4 Health & Wellbeing Task Group

Andy gave an update on the current work of the task group and stated the task group has met once since the last Board meeting.

5.4.1 They are concentrating on the development of the Active Valley programme. A meeting to launch the programme has been agreed for Thursday 4th October at 6pm in Langley Park. Invites have gone out this week and include sports clubs, community venues, churches, schools, sport centres and volunteering providers (in total around 30 contacts).

5.4.2 The task group also has mental health as a key issue but this has now been picked up by the Children, Young People and Families task group.

There is no further meeting of this task group planned

5.5 Local Environmental Task Group

Cllr John Turnbull gave an update on the current work of the task group. The Mid Durham Joint Parish Council Committee has met once since the last Board meeting.

5.5.1 The Committee discussed issues around the use of the fly tipping cameras purchased by the Parish Councils and local County Councillors. They are also awaiting feedback from DCC Clean and Green team regarding the Parishes' Environmental Improvement Fund, in which the Parishes have identified several areas for path encroachment works. A special meeting of the Joint Parishes Committee will take place on the 19 September at 6.00pm in Hamsteels Community Centre to meet with representatives from Clean and Green and Civic Pride to discuss the above to action points. All County Councillors are welcome to attend.

5.5.2 The path project has seen all the volunteer reports fed back to DCC Public Rights of Way Section for further examination and costing. The next meeting of this group is scheduled for 6pm on Thursday 20 September at 6pm in Waterhouses Village Hall.

5.6 Small Grant Appraisal Task Group

Mary gave an update on the current work of the task group and stated the small grants group have met once and sent out one batch of virtual applications since the last Board meeting in July and have discussed 9 applications:

5.6.1 To date they have allocated £9,990 of small grant to 25 groups attracting a further £26,295 in matched funding leaving £10,299 left to spend

6 b **Area Budget Reports**

Heads Up

Andy updated the Board on the report (available on request). He stated it is proposed to produce and deliver 4 editions of the 'Heads Up' newsletter across the Mid Durham AAP areas. The overall cost of the project is £11,004 with a request for £10,000 from the AAP Area Budget (revenue).

Recommendation: The Board were asked to make a decision on the project and agreed to support the project to the full £10,000 requested

Come Eat Together in Mid Durham

Andy updated the Board on the report (available on request). He stated this is a one year project targeting older people around social isolation issues. The project will focus on eating together sessions and various other aspects of socialization activities. The overall cost of the project is £9,946 with a request for £7,160 (revenue) from the AAP - £2,581 from the Area Budget and £4,579 from the AAP Older People's Social Isolation Fund.

A question was raised how will participants be identified and how will it be publicised to enable people to attend. It was stated Age UK CD will use their own support mechanisms and those of others to recommend people and promote the sessions.

Recommendation: The Board were asked to make a decision on the project and agreed to support the project to the full £7,160 requested.

Mid Durham Intergenerational Programme

Andy updated the Board on the report (available on request). He stated this is an 18 month project seeking funding for a Development Worker. The overall cost of the project is £41,699 with a request for £27,661 (revenue) from the AAP - £4,240 from the Area Budget, £20,421 from the AAP Older People's Social Isolation Fund and £3,000 from the AAP Youth Fund.

A question was raised will the outcomes be presented to the Board. It was stated that Age UK could be asked to give feedback to the Board half way through the project.

A question was raised how the Police 'Peer Mentor' scheme would tie in with this project.

Action: Sgt. Jason Mole will forward information to Andy on this scheme to circulate.

Recommendation: The Board were asked to make a decision on the project and agreed to support the project to the full £27,661 requested

Information & Advice Service

Andy updated the Board on the report (available on request). He stated the 12 month project will provide an advice service via telephone and home visits to older people in the Mid Durham area. The overall cost of the project is £27,218 with a request for £12,000 (revenue), all from the AAP Area Budget.

A question was raised about possible duplication with other advice services. Andy highlighted that as part of the evaluation appraisal process the project has been evaluated by DCC Welfare Rights section and the County Durham Advice Partnership who have endorsed the project and have stated not many other providers offer home visits as part of their project.

Recommendation: The Board were asked to make a decision on the project and agreed to support the project to the full £12,000 requested.

7. Correspondence and Written Questions from the Public

Andy stated the County Durham Partnership event, focusing on mental health issues, will be held in Ramside Hall on 10th October 9.00am – 1.00pm and Public Representatives from the Board have been invited. He requested they get back to him if they intend to attend and stated Partner Representatives will be invited in due course.

Action: Andy to circulate the invite to Public Rep Board members

Andy stated he had received an invitation to attend a preview art exhibition at Ushaw College showcasing the work of Navel artist Frank Henry Mason on 21st September 6.00pm – 7.30pm. If anyone would like to attend to get back to him or members of the team.

8. Report from AAP Coordinator**8.1 Update on Progress of the Village Action Plans for 2017/20**

Andy explained the report (available on request) and highlighted several key areas including – 17 village action plans, 998 residents engaged, 395 issues recorded, 168 actions completed (43%), 39 actions cannot be completed (10%) and already £2,089,519 spent on addressing those 168 actions previously mentioned.

Recommendation: The Board were asked to note the report

8.2 Priority Survey 2018

Andy explained the report (available on request). He stated the survey exercise will run from September to November with information fed back at the January Board meeting. There was a push to try and get as many done before the end of September as a 'snap shot' across the county would be taken of the survey to support the County Council's Visioning exercise which the AAP will be involved in later in the year.

Recommendation: The Board were asked to note the report

8.3 Community Safety Events

John Jameson explained the report (available on request). He stated 4 multi-agency events have been planned in Brandon, Langley Park, Esh Winning and Ushaw Moor primary schools at the end of September and into October. The project is managed by the Community Cohesion Team alongside the Community Safety Task Group.

A suggestion was made to contact the other surrounding schools and ask if their pupils would like to attend the events

Action: Andy to contact the Community Cohesion to promote the schools in the other areas

Recommendation: The Board were asked to note the report and attend one of the events if possible

8.4 Work of the Mid Durham AAP Team – July - September 2018

- **Burnhope Community Centre** – Opened to the public 10th September
- **Langley Park Miners Memorial Group** – Currently they are £1,000 short of the budget. Order now placed with artist – working towards a March 2019 installation.
- **Butsfield and District Young Farmers** – New build opening event taken place and community centre is up and running.
- **St John's Meadowfield** – Lease finalised. Work started on site on the 13 August and they are working towards a mid-March 2019 completion date.
- Work ongoing with Cllrs and Partners to look at commissioning Ray Lonsdale to develop the **Brandon Commemorative Sculpture** at the bus terminus on Brandon Lane.
- Section 106 application for car parking bays submitted by **Hamsteels Community Centre**. Working with DCC Assets section to try and obtain the use of a derelict area of land to the rear of the shops for further parking.
- Attended **Brandon Partnership** meeting
- **Dementia Friendly Community's** project. Lanchester and Brandon Partnership meetings and events set up for September. Esh Winning Residents Association interested in being leads for their village.
- Working closely with **Dementia Action Alliance** to deliver their action plan for 2018/19.
- Attended 5 Parish Council meetings to discuss updates on their respective **Village Action Plans**
- Developing with partners **Area Budget and Neighbourhood Budget (NB)** applications and allocations for 2018/19. Whilst further developing some of the NB plans from 2017/18 previously committed funding.
- Continuing to work with an Active Durham working group to look at increasing the time pupils take part in physical activity within schools – **'Active 30'** project
- Working with **Active Durham, Public Health and Culture and Sport** colleagues to develop the **Active Valley Project**. A full partners meeting is scheduled for the 24 September.
- Volunteers have now walked all the chosen paths on the **Deerness Paths project** and a meeting will take place later this month to go through works needed and budget allocations.
- Attended the Mid Durham **Joint Parish Council Committee** in July. A meeting regarding fly tipping and path encroachment has been set up for 19 September in Hamsteels Community Centre.

- Supported the **Esh Winning Residents Association** to identify possible future work for the group including litter picks and Dementia Friendly Communities
- Attended the **Durham Brass in Lanchester** on the 17 July – fantastic event!
- Supporting the Lanchester Loneliness working group alongside our relevant County Councillors
- Supporting the Police and Partners in a **Time Limited Project for Langley Park**
- Working with the **Woodland Revival** programme to support their HLF bid.
- Secured a young person's, voluntary sector and a public board member representative to sit on the AAP Board
- Met with the new **Mid Durham area rep for Karbon** – Denise Singleton
- Did a presentation to the **Luncheon Club in St Catherine's Church** in New Brancepeth
- Working with 3 Towns AAP to design the **2018 AAP Priority Survey**
- Held 4 **task group** meetings and continue to develop 5 task group Action Plans
- Deliberated on several **LEADER** applications
- Delivered two virtual **Small Grants** appraisal panels
- Continuing to work with Supportive on creating a **county wide social volunteer driving** scheme
- Working with Parish Councils and DCC Clean and Green to coordinate the use of the AAP Area Budget Environment Funding Pot – aimed at **path encroachment works**
- Part of a multi service group looking at a **County Durham Partnership Big Discussion Event** in October centred on mental health issues.
- Met with local **One Point** to discuss issues around support services for mental health, domestic abuse and suicide.
- Working with Community Safety task group to deliver **Community Safety events** in Brandon, Esh Winning, Langley Park and Ushaw Moor.

8.5 Finance update 2018/19

Andy gave the report to the Board (available on request). He asked the Board if they would be receptive to the circulation of a virtual report on Brancepeth Village Hall Improvements for consideration as they were not able to make this meeting, but would like to have the application considered before November. The Board agreed to this approach.

9 Partner Update

Police PACT Update

Sgt. Jason Mole on behalf of the Consett Police gave a flavour of the current issues they have been dealing with across the Division from July to September (available on request). He asked that the public be vigilant around scams that are currently targeting older people.

10 Date & Time of Next meetings

The next Board meeting will be held on 14th November at 6.00pm in Hamsteels Community Centre, Esh Winning. Co. Durham, DH7 9LS

For Further details on these minutes please contact the Mid Durham AAP team on 07818 510 370.

Board Approval of Minutes dated:

Chairpersons Signature: _____

Date: _____
