

S50/01

Application For Licence To Place,  
Retain And Maintain Apparatus  
Within The Highway



**Section 1: Licensee (owner of apparatus or owner of land to be served by apparatus)**

Full name of individual(s) or registered name of company	
Address of individual(s) or company	
Contact telephone number	
E-mail address	
Land Registry Reference Number(s) For land to be served by the apparatus (copy register and title plan must also be attached)	

**Section 2: - Site Details**

Is the apparatus to be installed serving a development site or individual building?	
Is the entirety of the land shown in the land registry documentation to be served by the apparatus to be installed?	
Are any other areas of land affected or served by the apparatus to be installed? (If so please include Land Registry Register and Plan with this application)	
Has an approved site layout plan been provided which shows the entire development? This is required for development sites	
Has the site a name which it is known by?	

### Section 3 - Details of Proposed Works

Description of apparatus to be installed	
Precise location of works (Plan at the appropriate scale showing only the apparatus subject to the S50 must be attached)	
Grid reference:	
Dimensions of proposed excavations (length and depth)  Carriageway:  Footway:  Verge:	
Method of excavation i.e. Thrust bore/open trench	

### Section 4: - Traffic Management Details (if known)

Proposed traffic management (E.g. Traffic lights, closure etc.)	
Estimated duration of works	
Hours of working	

### Section 5: Contractor / Ground Worker Details

Name of individual or registered name of company	
Full address	
Site supervisor name	
Site supervisor telephone number	
Site supervisor e-mail address	
Alternative site contact name	
Alternative site telephone number	

## Section 5 Continued

Street works accreditation reference (Copies of accreditation must be attached)	
Supervisor	
Operative	
Public liability insurance details Cover must be current, fully comprehensive to £5 million for each S50 licence. Copy must be attached.	Policy Number  Expiry Date  Insurance Company

## Section 6 - Adoption of Apparatus

Is the apparatus to be installed subject to an adoption agreement with a statutory undertaker?	
If Yes, What are the proposed timescales for adoption?	
If Yes, please attach details of the agreement(s)	

## Section 7 - Other Information

Please detail any other information relevant to support your application:
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## Section 8 – Licensee Declarations

<b>Consultation With Public Utilities</b>  I confirm that statutory undertakers or any person who may have apparatus in the vicinity of the proposed works has been contacted in order to notify of proposed works and to obtain details of any existing apparatus present.  Print Name:  Signature:  Company:
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## **S50 Application Declaration**

I confirm that the details submitted on this form are correct and I have read and will abide by the conditions set out in form S50/02 and relevant legislation and codes of practice together with any other conditions required by the Highway Authority. I confirm that if ownership of the private apparatus contained within this S50 changes, I will inform the Council and ensure that the licence is assigned as appropriate.

Print Name:

Signature:

Company:

**All section of the application form must be completed. Incomplete applications will not be processed.**

**Applications will take a minimum of 6 weeks to progress. No works to install private apparatus within the highway will be permitted without the Section 50 Licence being in place.**

**The S50 Licence does not extend permissions to install traffic management or close any part of the highway without prior consent.**

Please Return Application Form to:      Network Management  
Durham County Council  
County Hall  
Durham  
DH1 5UQ

Contact E-mail:                                      [S50streetworks@durham.gov.uk](mailto:S50streetworks@durham.gov.uk)

Contact Telephone:                                      03000 267 102