



# ClearCut Communication Order Form



## Delivery / Postage to...

Organisation:

Name of Service:

Address 1

Address 2:

Town/City:

Post Code:

Email Address:

Tel Number:

## Invoicing To....

Organisation:

Name of Service:

Address 1

Address 2:

Town/City:

Post Code:

Email Address:

Tel Number:

**Customer Purchase Order No:**

## I would like to order...

Description	Product Code	Cost per unit	Quantity	Total (Office Use Only)
AssetPlus Screening Support Pack	AP	£65.00		
Wordbuster	WB	£65.00		
Going to Court – Generic pdf *	GTC1	£150.00*		
Going to Court – Customised pdf *	GTC2	£250.00*		
Youth Caution Translation pdf *	YC	£150.00*		
Telling Your Story – pdf *	TYS	£150.00*		
Thinking about victims – 1 - 20 users *	TAV-20	£500.00*		
Thinking about victims – 20+ users *	TAV+20	£700.00*		
What's changed for the victim *	WCV	£150.00*		
Communication Friendly Letters (21 templates) *	LTR	£250.00*		
Training / Consultancy (arranged via CDYJS)	TR	TBA		

<b>Packaging and Postage cost (Office use only)</b>	
<b>Total Cost for Goods or Services (Office Use Only)</b>	

**Exclusive Offer: All orders made at the YJB Conference will get a 10% Discount off their order (excluding postage and packaging costs)**

Please note that items marked \* are Plus VAT (standard rate)  
 All items are excluding packaging and postage costs. This amount will depend on size and weight of the packaging and delivery costs upon sending by CDYJS.

### Please confirm

I can confirm that I have ordered the above items. I understand that I will receive an invoice accordingly. **Please print name in CAPITALS, date, and sign the order form before returning.**

Print Full Name in CAPITALS	Sign Here:  .....
Please print this document, sign here > and scan and email this order form to the email address below.	
Date signed:	

### Please return to either:

**Email:** [ClearCutCommunication@durham.gov.uk](mailto:ClearCutCommunication@durham.gov.uk)

**Post To:** ClearCut Communication, County Durham Youth Justice Service, Durham County Council, Floor 1, Council Offices, Civic Centre, North Terrace, Crook, County Durham, DL15 9ES

<b>Delivery Note Number (Office Use Only)</b>	
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