



Fees & Charges

2018/2019 (Libraries)

Fines on overdue books, CDs

Adults	£0.22 per day
Maximum charge per book issue/renewal	£6.00
Children/Senior Citizens	£0.14 per day
Maximum charge per book issue/renewal	£3.00
Children Under 5	No fine

Fines on late/non return of music sets

For music sets which are returned either late or incomplete.	£42.50
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Fines on late return of Language Courses

Adults	£0.90 per day
Maximum charge	£24.00
Children/Senior Citizens	£0.60 per day
Maximum charge	£13.50

Reservation fees for books

Adults	£0.40 per item
Senior Citizens	£0.40 per item
Children/Unemployed	No charge

Reservation fees for books obtained from outside the Authority

Adult	£13.40
Senior Citizen	£8.75
Children/Unemployed	No charge
Renewal charge	£5.00

Reservation fees for Vocal Scores (Durham County stock)

0 - 50 copies	£5.00
51 - 100 copies	£10.00
101 - 150 copies	£15.00
151 - 200 copies	£20.00

Reservation fees for Orchestral Sets

Durham County stock	£10.00 per set
Non Durham County stock	£20.00 per set

Lost, stolen or damaged books and audio materials

Adults	The full replacement cost at current prices irrespective of age or condition
Children/Senior Citizens	65% of full replacement cost
British Library lost book. Charge levied against DCC by The British Library	£156.50 minimum

Borrowers cards Replacement charge for lost cards for computer issuing system

Adults	£2.50
Children/Senior Citizens	£2.50

Spoken Word (3 week loan)

Adult titles	£1.35 per title
Children's titles	Free
Print denied	Free

Language Courses

Standard charge for whole course to be paid in advance - 3 month loan (more than single cassette/CD)	£13.50
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DVD

DVD (1 week loan)	£0.55
Fines for all DVDs	As per weekly hire

Self service photocopies per side

(including CD Rom, Internet and PC printouts)	
A4	£0.15
A3	£0.30

Colour prints per sheet per side

(including CD Rom, Internet and PC printouts)	
A4	£0.50
A3	£0.75

Hire of Rooms

Commercial organisations	£13.50 per hour standard rate
Non-commercial organisations/ registered charities and Durham County Council	£8.75 per hour standard rate
Hire of open spaces within libraries	
1 - 3 people	Free
4 - 13 people (max)	£1.00 pp/ph
14 or more	Standard hourly rate applies
Out of opening hours/non staffed times - no concessions available	£22.00 per hour standard rate

Reproduction of photographs

For private / study purposes	Cost + 15%
For commercial use plus royalty fee of £20.00 per photograph (min) or copy of book (if appropriate)	Cost + 15%

Scan Services

£0.45 per document	
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Laminating

A4	£1.00
A3	£1.50

Binding

Charge depending on size from	£2.00 to £4.00
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Information Services

Printouts from Durham Record or Microfilm Reader/Printer	
Charges per small image (eg pages from census returns, small photographs and pages of text)	£0.40 per copy
Charges per large image (large photographs and maps)	£0.50 per copy

Postage Costs

Where postage costs are incurred these will be levied in full in addition to the service charge where appropriate.	
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Commission on Exhibition Sales

Commission will be charged on any items sold in Culture and Sport premises on behalf of other individuals or organisations. This will be at a minimum of 10% for community groups and individual artists to a maximum of 25% when exhibiting in a library setting.	
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Authority is delegated to the Director of Regeneration and Local Services to vary charges in the light of local circumstances that reflects provision by other local agencies. Any variation would not be less than 50% of the standard charge and will be clearly advertised.