Overview and Scrutiny Work Programme 2019/20
Economy and Enterprise Overview and Scrutiny Committee 2019/20

Lead officer: Stephen Gwillym  Key contact: Andy Palmer
Scrutiny Officer: Diane Close

Note:
Overview and Scrutiny Review – A systematic six-monthly review of progress against recommendations/action plan
Scrutiny/Working Group – In-depth review/light touch review
Overview/progress – Information on an issue; opportunity to comment, shape, influence, progress with a scrutiny review
Performance/Budget – Ongoing quarterly monitoring performance reports/budgets

<table>
<thead>
<tr>
<th>When</th>
<th>Who</th>
<th>Outcome</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Overview and Scrutiny Review</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Retail Support provided by DCC</td>
<td>E&amp;E OSC 7 November 2019</td>
<td>Members will receive detail of progress made in relation to the key findings and recommendations contained in the Scrutiny review report, the Town and Village Centres report and the resulting future approach to masterplans.</td>
<td>Members will be aware of the progress made by DCC and key partners in relation to the key findings and recommendations of the Scrutiny Retail Support review report, the Town and Village Centres report and the future approach to masterplans.</td>
</tr>
<tr>
<td></td>
<td>Graham Wood, Chris Myers, Wendy Benson (ReaL)</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>TBC Further update to special meeting in June 2020</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Overview/Progress</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Topic</td>
<td>When</td>
<td>Who</td>
<td>Outcome</td>
</tr>
<tr>
<td>------------------------------</td>
<td>-----------------------</td>
<td>---------------------------------------</td>
<td>------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Transport activity</td>
<td>E&amp;E OSC</td>
<td>Adrian White/Andy Leadbeater (ReaL)</td>
<td>Members will receive detail of transport activity at a regional and local level.</td>
</tr>
<tr>
<td></td>
<td>25 November 2019</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>(Invite ESC OSC members)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Electric vehicles</td>
<td>E&amp;E OSC</td>
<td>Peter Ollivere (ReaL)</td>
<td>Members will receive an overview of activity undertaken in the county to support and promote electric vehicles.</td>
</tr>
<tr>
<td></td>
<td>24 September 2019</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>(Invite ESC OSC members)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>EU and Regional funding</td>
<td>E&amp;E OSC</td>
<td>Heather Orton/Claire Williams (ReaL)</td>
<td>Members will receive information on various regional and EU funding received in the county together with detail of various projects.</td>
</tr>
<tr>
<td></td>
<td>10 January 2020</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Strategic sites (Plus, Visits –)</td>
<td>E&amp;E OSC</td>
<td>Ray Brewis/Tony Forster/ Peter Mc Dowell</td>
<td>Members will receive an overview of strategic sites in the county which will be linked with visits providing</td>
</tr>
<tr>
<td>Event Description</td>
<td>When</td>
<td>Who</td>
<td>Outcome</td>
</tr>
<tr>
<td>----------------------------------------------------------------------------------</td>
<td>-----------------------------</td>
<td>-------------------------------------------</td>
<td>-------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Visit 1 – NETPark, Integra 61 and Forrest Park</td>
<td>E&amp;E OSC</td>
<td>Mike Allum/ Michelle Robinson</td>
<td>Overview and Scrutiny members have previously fed into the Preferred Options consultation. Members will receive an update on the process including timescales.</td>
</tr>
<tr>
<td>County Durham Plan</td>
<td>E&amp;E OSC</td>
<td>Glenn Martin/ Claire Holt</td>
<td>Members will be provided with detail of the process and progress of the Local Industrial Strategy.</td>
</tr>
<tr>
<td>Visit 2 – Jade Business Park and Horden Station)</td>
<td>E&amp;E OSC</td>
<td>Brian Tanner/ Andy Bailey</td>
<td>Members will be provided with detail of the priorities of the CDEP together with future challenges and opportunities identified for the county.</td>
</tr>
<tr>
<td>Programme</td>
<td>When</td>
<td>Who</td>
<td>Outcome</td>
</tr>
<tr>
<td>----------------------------------------</td>
<td>-----------------------</td>
<td>-----------------------------------</td>
<td>-------------------------------------------------------------------------</td>
</tr>
<tr>
<td>DurhamWorks Programme (YEI Programme)</td>
<td>E&amp;E OSC</td>
<td>Linda Bailey /Helen Radcliffe (C&amp;YP)</td>
<td>Members continue to monitor the progress and performance of the programme.</td>
</tr>
<tr>
<td>Digital Durham Programme</td>
<td>E&amp;E OSC</td>
<td>Alan Patrickson/Steve Hodgson (Resources)</td>
<td>Members will receive detail of progress in relation to Digital Durham Programme how it has supported businesses in the county and detail of any other projects/funding available for connectivity across the county.</td>
</tr>
<tr>
<td>Business Durham</td>
<td>E&amp;E OSC</td>
<td>Brian Archer (ReaL)</td>
<td>Members will be aware of the work undertaken by Business Durham in supporting the business community in County Durham.</td>
</tr>
<tr>
<td>Visit County Durham (VCD)</td>
<td>E&amp;E OSC</td>
<td>Michelle Gorman/</td>
<td>Members will receive detail of the activity</td>
</tr>
<tr>
<td>When</td>
<td>Who</td>
<td>Outcome</td>
<td>Comment</td>
</tr>
<tr>
<td>------------------</td>
<td>------------------------------</td>
<td>------------------------------------------------------------------------</td>
<td>-----------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>7 November 2019</td>
<td>Sarah Johnson (ReaL)</td>
<td>undertaken by VCD to promote the County as a visitor destination.</td>
<td>promote the County as a visitor destination and will have the opportunity to comment on the performance of VCD.</td>
</tr>
<tr>
<td>Employment in the county</td>
<td>Special E&amp;E OSC, 6 December 2019</td>
<td>Michael Fleming/ John Mitchell/ Gemma Wilkinson/ Glenn Martin (TaP) (ReaL)</td>
<td>The committee has previously asked for a focused meeting looking at employment in the county. Members will receive a breakdown of employment statistics for the county including detail of F/T and P/T employment, sectors of employment, wages etc.</td>
</tr>
<tr>
<td>NELEP - Local Industrial Strategy and Skills Advisory Panel</td>
<td>E&amp;E OSC, 21 February 2020</td>
<td>Richard Baker/ Michelle Rainbow (NELEP)</td>
<td>Members will receive an update on the work of the NELEP including detail of progress of the Local Industrial Strategy and the work and responsibilities of the Skills Advisory Panel.</td>
</tr>
<tr>
<td>Business, Enterprise and Skills Group (CDEP)</td>
<td>E&amp;E OSC, 21 February 2020</td>
<td>Sue Parkinson (CDEP)</td>
<td>The committee will receive detail of the work undertaken by the group</td>
</tr>
<tr>
<td>Event Details</td>
<td>When</td>
<td>Who</td>
<td>Outcome</td>
</tr>
<tr>
<td>---------------</td>
<td>------</td>
<td>-----</td>
<td>---------</td>
</tr>
<tr>
<td>Town and Village Centres Report</td>
<td>Special E&amp;E OSC</td>
<td>Graham Wood (ReaL)</td>
<td>Members will receive detail of progress made in relation to the key findings identified in the report.</td>
</tr>
<tr>
<td>NELEP - Local Industrial Strategy and Skills Advisory Panel</td>
<td>E&amp;E OSC</td>
<td>Richard Baker/ Michelle Rainbow (NELEP)</td>
<td>Members will receive an update on the work of the NELEP including detail of progress of the Local Industrial Strategy and the work and responsibilities of the Skills Advisory Panel.</td>
</tr>
<tr>
<td>Housing – Overview/Progress</td>
<td>E&amp;E OSC</td>
<td>Marie Smith (ReaL)</td>
<td>The committee has previously provided comments on the Homelessness Strategy and members will receive an update on the further development of the</td>
</tr>
<tr>
<td>When</td>
<td>Who</td>
<td>Outcome</td>
<td>Comment</td>
</tr>
<tr>
<td>---------------------------------------------------------------------</td>
<td>------------------------------------------</td>
<td>-------------------------------------------------------------------------</td>
<td>-----------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>(Invite all O&amp;S members).</td>
<td>Graeme Smith (ReaL)</td>
<td>Members have commented on the Housing Strategy and will be provided with detail of feedback from the consultation and further development of the strategy.</td>
<td>Members will be aware of the further development of the Housing Strategy.</td>
</tr>
<tr>
<td>E&amp;E OSC Special housing meeting 27 January 2020 (Invite all O&amp;S members).</td>
<td>Shirley Janes/Joanne Waller (ReaL)</td>
<td>Members will receive detail of various initiatives being undertaken with the private rented sector in County Durham, including schemes and projects to bring empty homes back into use.</td>
<td>The committee will be aware of various initiatives undertaken with the private rented housing sector in the county and schemes to bring empty homes back into use including the ‘Tackling Empty Properties Initiative’.</td>
</tr>
<tr>
<td>E&amp;E OSC Special housing meeting 27 January 2020 (Invite all O&amp;S members).</td>
<td>Lynn Hall (ReaL)</td>
<td>Members will receive an update on Selective Licensing in Sept followed by an opportunity to feed into the consultation in November and then a further update at the</td>
<td>Members will be updated on the proposed Selective Licensing Scheme to be introduced in County Durham and will have the opportunity to feed into the consultation process.</td>
</tr>
<tr>
<td>When</td>
<td>Who</td>
<td>Outcome</td>
<td>Comment</td>
</tr>
<tr>
<td>-----------------------------</td>
<td>------------------------------------------</td>
<td>-------------------------------------------------------------------------</td>
<td>----------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Consultation (date TBC)</td>
<td></td>
<td>special meeting in January.</td>
<td></td>
</tr>
<tr>
<td>(Invite all O&amp;S members).</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Social Housing Providers</td>
<td>E&amp;E OSC Special housing meeting 27 January 2020 (Invite all O&amp;S members).</td>
<td>Members will be aware of arrangements in the county for engagement by DCC with social housing providers.</td>
<td>Members will be aware of the mechanisms used by DCC to engage with social housing providers in the county.</td>
</tr>
<tr>
<td></td>
<td>Lynn Hall (ReaL)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Performance Report</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Quarter 4</td>
<td>27 June 2019.</td>
<td>Members using performance management information to inform the work programme and possible review activity.</td>
<td>Summary information to Members.</td>
</tr>
<tr>
<td>Quarter 1</td>
<td>24 Sept 2019</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Quarter 2</td>
<td>10 Jan 2020</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Quarter 3</td>
<td>26 March 2020</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>TBC</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Budget Report</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Quarter 4</td>
<td>24 Sept 2019</td>
<td>Detail of budget</td>
<td>Summary information to Members.</td>
</tr>
<tr>
<td>Quarter 1</td>
<td>24 Sept 2019</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Quarter 2</td>
<td>10 Jan 2020</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Quarter 3</td>
<td>26 March 2020</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Paul Raine (ReaL - Finance)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>When</td>
<td>Who</td>
<td>Outcome</td>
<td>Comment</td>
</tr>
<tr>
<td>--------------</td>
<td>-----</td>
<td>---------</td>
<td>---------</td>
</tr>
<tr>
<td>26 March 2020</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>