



Stanley Education Centre
 King Edward VIII Tce. Shield Row, Stanley, DH9 0HQ
 Telephone: 03000 269344
 email: Stanleyeducationcentre@durham.gov.uk



Price List for External Hirers

Includes:

- Hire of principal room
- Equipment hire
- Water coolers within each room

Room hire rates for training rooms include the following:

- Laptop
- Data projector
- Interactive whiteboard or drop-down screen in Lanchester Suite
- DVD/video player
- Sound system
- Flipchart

Room	Full Day	Half Day	Hourly Rate (maximum two hours)
Lanchester Suite	£160	£85	£25
Causey Room	£120	£65	£20

Out of Hours Bookings

For bookings after 7pm an additional charge of £40 per hour will be incurred.

Additional items also available

Video conferencing unit	Price available on request
Photocopying (black and white)	10p per sheet
Photocopying (colour)	40p per sheet
Fax facility (up to 10 pages)	£1.00
Additional stationery items available upon request	

To book a room please complete attached form and email to stanleyeducationcentre@durham.gov.uk