

Spennymoor Area Action Partnership AGM/Board Meeting Minutes

Date:	Thursday, 24 th May 2018	6.00pm - 8.00pm
Location:	Spennymoor Settlement	
Present:	<p>Elected Councillors Cllr Kevin Thompson (Cllr KT) Cllr Michael Ord (Cllr MO) Cllr Alan Gardner (Cllr AG) Cllr Geoff Darkes (Cllr GD) Cllr Neil Grayson (Cllr NG)</p> <p>Partner Organisations Mick Clarke (MC) Insp Warren Edwards (InspWE)</p> <p>Public Representatives Agnes Armstrong (AA) Norman Vaulks(NV) Kay Seymour (KS) Bill Noble (BN) De Hickson (DH)</p> <p>Other Attendees Suzanne Richardson (SR) Michael Wilkes (MW) Peter Henderson (PH) Lynn Cummings (LC)</p>	<p>Other Attendees Public Elizabeth Jowett (EJ) Val Mortimer (VM) Joan Scott (JS) Marion Jackson (MJ) Martin Jones (MJ) E. Lewane (EL) Colin Ranson (CR) George Gittens (GG) Pat Lawton (PL) Peter Yarbrough (PY) L Jackson (LJ) Pauline Parkins (PP)</p>
Apologies:	Cllr Liz Maddison, Cllr Judith Machin, Ian Machin, Gail Linstead, Nikki Skinner and Dean Ranyard	

AGM Meeting

1.	<p>Election of Chair and Vice Chair's</p> <p>MW informed the Board that Agnes Armstrong (AA) had been nominated to be Chair of the Partnership for 2018-19. MW also noted that Jenny Haworth (JH) had been nominated to be Vice Chair for the Partner element and Cllr Kevin Thompson (Cllr KT) had been nominated to be Vice Chair for the Councillor element of the Partnership.</p> <p>The Board agreed that Agnes Armstrong should be nominated for Chair of the Partnership for the 2018-19 financial year, along with Jenny Haworth</p>
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	<p>and Cllr Kevin Thompson being nominated as Vice Chair's for the 2018-19 financial year.</p> <p>Following the elections, MW explained that three Partner representatives had stood down this year from the Board, they were the Debra Swinburn, Business representative, Gail Linstead, CCG representative and Abby Thompson, Voluntary Sector representative. MW stated he would inform the Board when the new CCG representative was announced. MW thanked them all for their work over the past years and stated if anyone knew of or would be interested in sitting on the Board as a Business Partner representative to get back to him.</p> <p>Action: MW to create and circulate a job description for the Business representative role</p> <p>Action: MW to forward a letter of thanks from the Board to all 3 representatives.</p>
2.	<p>Introduction from Current Chair</p> <p>AA thanked the Board for her election. AA also thanked the AAP Team and Board for their support over the last year.</p>
3	<p>Finance Update</p> <p>MW gave an overview of the Spennymoor AAP Financial Summary Report (available on request).</p>

Regular Board Meeting

1	<p>Introductions & Apologies</p> <p>AA welcomed everyone to the meeting and stated as the new Data Protection rules had come in to force and as the Board meetings are minuted if anyone was requesting to be anonymous when participating in discussions to state so prior to any discussion. AA invited the Board to introduce themselves. Apologies were noted.</p>
2.	<p>Agreement of Minutes of Previous Board Meeting 15th March 2018</p> <p>The minutes were accepted as a true record.</p>

3	<p>Matters Arising</p> <p>3 – Durhamgate attendance – MW stated he had received no response concerning a Durhamgate representative attending the Board meetings</p> <p>4b Litter Issues - Cllr KT stated the site had been visited and the issues had been addressed.</p> <p>4b Woodland issues – Cllr GD stated he had passed the residents details onto the relevant DCC section.</p>
4	<p>Local Neighbourhood Issues</p> <p>a) Locality Policing Issues</p> <p>Insp WE gave an update on the current incidents along with statistics (available on request).</p> <p>Discussion occurred around the various speeding problems in the areas and Cllr GD stated there was data available from the recent speeding initiative event</p> <p>Action: MW will circulate the information</p> <p>It was stated there was still a problem with vans parking outside the Chemists in the town centre and it was suggested to report any issues immediately to the Police to enable them to react straight away.</p> <p>b) Neighbourhood Issues</p> <p>Discussion occurred around an update on Festival Walk which was not available but it was stated work had been progressing with work on cabling and bore holes.</p> <p>Action: MW to write to Cllr Carl Marshal. Portfolio holder for Regeneration at DCC, to ask for an update and to invite him to one of our Board meetings to give an update.</p> <p>It was stated new owners had taken over Festival Walk and it was suggested to put the issue with Festival Walk as a cabinet question for DCC</p> <p>Action: MW will work on the question for full council when it is Spennymoor AAP's turn.</p> <p>It was stated parking at Green Lane, outside the council offices, is still proving an issue even though the staff temporarily relocated from the Crook offices had returned to Crook.</p>

	<p>Action: MW to raise the issue with Terry Dinsdale, facilities manager for Green Lane. MW also to raise the issue with DCC Highways section and request feedback.</p> <p>A question had been raised concerning the DCC telephone wait times for call handling. It was stated DCC are hitting their targets but MW stated if more detailed information around the issue was available as and when it happens he would report it immediately.</p> <p>Action: MW to invite Mary Reed responsible for the DCC ‘Do it on line’ initiative to do a presentation to a Board meeting for information.</p> <p>A question was raised what is happening with the defibrillators around the areas. MW stated he had been in contact with the Town Council and North East Ambulance Service and training courses are being worked on in the areas they are deployed in.</p> <p>BN stated there is a training video available on the Byers Green website to ease people’s worries around using the equipment.</p> <p>Spennymoor Town Council Update</p> <p>Colin Ranson gave an update on the current work of the Town Council (available on request).</p> <p>A question was raised around what was the alcohol policy for the ‘Party in the Park’ and how will it be monitored in stopping people taking alcohol into the park at the event. It was stated they will be stopped at the gates and a bag search policy will be in operation with alcohol being removed or binned.</p> <p>It was stated the alcohol issue needed to be more prominent on the posters when advertising the event.</p> <p>It was stated the solar lights had been damaged at the event last year and the Town Council are accessing the situation for this year.</p>
<p>5.</p> <p>a)</p>	<p>Presentation</p> <p>Active Durham</p> <p>Suzanne Richardson gave a presentation on Active Durham (available on request).</p> <p>Following the presentation it was opened up for questions but as there were none AA thanked SR for the presentation.</p>

6.	<p>Priorities</p> <p>a) Task & Finish Group Update</p> <p>MW stated there would be a full report at the July Board meeting.</p> <p>b) Neighbourhood Budget Application</p> <p>i) <u>Croxdale & Hett Parish Council – Memorial Benches</u></p> <p>PH gave an overview of the report available on request. The project will provide three WW1 memorial benches within the Parish of Croxdale, Sunderland Bridge and Hett.</p> <p>The overall cost of the project is £1,500 with Councillor Blakey providing the full £1,500 from her Neighbourhood Budget allocation</p> <p>Recommendation: The Board agreed the recommendation</p> <p>ii) <u>DCC – Spennymoor Big Brass Bash 2018</u></p> <p>PH gave an overview of the report available on request. The project will fund the Big BRASS Bash on the evening of Thursday 18th July in Jubilee Park, Spennymoor.</p> <p>The application identifies a contribution of £1,200 each from Councillor Darkes, Gardner, Grayson, Maddison and Thompson’s Neighbourhood Budget allocation. The overall cost of the project is £14,375 with the remaining £8,375 being provided by DCC Culture and Sport/Durham Brass Event Budget.</p> <p>iii) <u>Spennymoor Town Band – National Brass Bands Final 2018</u></p> <p>Project was withdrawn</p> <p>iv) <u>DCC Highway Services – Neville’s Close Car Park and Access Improvements Scheme</u></p> <p>PH gave an overview of the report available on request. The project will provide improved pedestrian and road safety in the Neville’s Close, Spennymoor area by creating 5 parking bays and new dropped kerbs.</p> <p>The application identifies a contribution of £5,290 from Councillor’s Gardner and Grayson’s Neighbourhood Budget allocation. The overall cost of the project is £19,290 with DCC, via Section 106 funding providing the remaining £14,000.</p> <p>Recommendation: The Board agreed the recommendation</p>
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v)	<p><u>Inside Outside Community Development CIC – York Hill Estate Noticeboard</u></p> <p>PH gave an overview of the report available on request. The project will provide for the purchase of a noticeboard for the York Hill estate and sited in between the two new benches on the corner of York Hill Crescent and Tweed Road.</p> <p>The application identifies a contribution of £588 each from Councillor’s Gardner and Grayson’s Neighbourhood Budget allocation. The overall cost of the project is £1,176 with Councillor’s Gardner and Grayson providing all of the funding.</p> <p>Recommendation: The Board agreed the recommendation</p>
vi)	<p><u>Spennymoor Jubilee Independent Methodist Church – Building Improvement</u></p> <p>PH gave an overview of the report available on request. The project will provide improvements to the kitchen and toilet area for the Spennymoor Jubilee Independent Methodist Church building.</p> <p>The application identifies a contribution of £500 each from Councillor’s Darkes, Maddison and Thompson’s Neighbourhood Budget allocation. The overall cost of the project is £5,983 with the remaining funding being provided by livin housing group, and applications being made to Spennymoor Town Council and County Durham Foundation for the remainder</p> <p>Recommendation: The Board agreed the recommendation</p>
vii)	<p><u>Spennymoor Town Council – Party in the Park</u></p> <p>Cllr KT declared an interest</p> <p>PH gave an overview of the report available on request. The project will provide funding to support Spennymoor Town Council’s Party in the Park on the evening of the 10th August in Jubilee Park, Spennymoor.</p> <p>The application identifies a contribution of £1,500 from Councillor Thompson’s Neighbourhood Budget allocation. The overall cost of the project is £14,000 and the remaining £12,500 funding being provided by Spennymoor Town Council</p> <p>Recommendation: The Board agreed the recommendation</p>
vii)	<p><u>3rd Brownies Spennymoor</u></p> <p>PH gave an overview of the report available on request. The project will facilitate the setting up of a new additional Brownie Unit for Spennymoor and its surrounding settlements.</p> <p>The application identifies a contribution of £202 each from Councillor’s Darkes,</p>

	<p>Grayson, Maddison and Thompson as well as a contribution of £205 from Councillor Gardner's Neighbourhood Budget allocation. The overall cost of the project is £2,287 and the remainder of the funding is hoped to be sourced from Spennymoor AAP and, Spennymoor Town Council as well as volunteer time being acknowledged with a value of £450.</p> <p>Recommendation: The Board agreed the recommendation</p>
c)	<p>Neighbourhood Budget Application – Members Small Grant Fund</p> <p>Update Report</p> <p>PH explained the report (available on request)</p>
i)	<p>The Rotary Club – Swimathon 2018 – Councillors Darke, Maddison and Gardner are supporting the Rotary Club with a total of £145 towards the cost of hiring the swimming pool at Spennymoor Leisure Centre. The total cost of the project is £590</p>
ii)	<p>Byers Green Village Hall – New Lightweight Tables – Councillors Darke, Maddison and Thompson are supporting Byers Green Village Hall with a total of £201 towards the cost of replacing 6 lightweight folding tables.</p>
iii)	<p>Spennymoor Youth Council – Picnic in the Park – Councillor Maddison is supporting Spennymoor Youth Council with a contribution of £100 towards the party in Spennymoor Jubilee Park to celebrate 100 years of suffrage.</p>
iv)	<p>Durham Constabulary – Virtual Reality Technology – Councillors Maddison is supporting Durham Constabulary with a contribution of £230 towards the cost of virtual reality headsets for young people</p>
v)	<p>Durham Gate Residents Association – Meeting Costs – Councillors Grayson is supporting Durham Gate Residents Association with a contribution of £120 towards the facilitation of meetings throughout the year.</p>
	<p>Recommendation - The Board agreed the recommendation</p>
7	<p>General AAP, Partner & Countywide Issues</p>
i)	<p>County Durham Partnership Forum - Feedback</p> <p>MW stated there was no update available.</p>
ii)	<p>2018 Forum/PB</p> <p>MW stated the team are currently looking on the possibility of holding another 'It's Up 2 U' event in 2019. Board members will be invited, in due course, to sit on a sub group to work on the event.</p>

iii)	<p>Section 106 Application</p> <p>MW stated the funding for the Neville's Close Project will be going to DCC Planning section and will be completed in due course.</p>
iv)	<p>Annual Review</p> <p>MW stated the Annual Review will go to the July Board meeting for information.</p>
v)	<p>Task & Finish Group Targeted Grants</p> <p>MW gave an update to the Board and stated the Small Targeted Grants fund was open and projects would be appraised in due course.</p>
vi)	<p>Spruce Up</p> <p>MW stated Spruce Up would be coming back to the Spennymoor AAP in November and he would be requested suggested areas for deployment from Board members nearer the time. As the Town Centre had been the focus last time another area would be required.</p>
8	<p>AOB</p> <p>MW reminded the Board BRASS 2018 would be coming to Spennymoor in July</p> <p>MW stated he is working with the Town Council on the 'Love Spennymoor' project</p> <p>MW stated the Social Isolation fund of £75k is now available, this can be £25k per year or any combination up to £75k over 3 years.</p> <p>Action: MW to circulate the guidance and task and finish agenda</p> <p>It was stated the CAT data had been published today</p> <p>Action: MW will forward the information to the Board</p> <p>MW stated the Area Budget call out for projects would be going out tomorrow</p>
9	<p>Date and Time of Next Meeting</p> <p>Next scheduled Board Meeting Thursday 12th July 2018 at Croxdale Community Centre, 5 Rogerson Terrace, Croxdale, Co. Durham, DH6 5HJ</p> <p>AA thanked everyone for attending and wished them a safe journey home.</p>